

Charter Township of Portage
Houghton, Michigan
“Progress our Goal”

Township Meeting – March 11, 2013 – Township Office - 7:00 PM.

1. Call to Order
2. Pledge Allegiance
3. Additions or Changes to the Meeting Agenda
4. Approval of the Minutes from the February 18, 2013 Special Meeting
5. Approval of the Bills
6. Review Clerks’ Report
7. Review Treasurers Report
8. Review Zoning Administrators Report
9. Review Fire Departments Reports
10. Review Assessors’ Report
11. Correspondence: (Mark Hanula, Dept. of Regulatory Affairs, DEQ Permit)
12. Unfinished Business:
 - A. Website & Logo Creation Contract - opusWeb.com (Review Colored Logos)
We Should also be Working Towards a New “Tag Line or “Service Mark”
That Would go Below Logo and on Letterhead Using a Similar Font.
 - B. Hydrosphere Dialer Will Be Programmed and Activated Tomorrow by
Brad White of First Systems Technology & Mark Van Wagner of Bay Elec.
 - C. Ordinance 142 – We Need a Resolution To Approve.
 - D. KPBIZ.net Contract for High Speed Internet Wireless Service Contract &
Water Tank Antenna Wiring Will Begin This Week.
 - E. Water Sampling in the Royalewood Subdivision – The Water Sampling
Should Start This Week.
 - F. Old Briggs and Stratton Generator Advertised for Three Days & Sold to
Highest Bidder for \$129.00 Last Week.
13. New Business:
 - A. Job Descriptions Done For Employees – Personnel/Insurance Committee has
Reviewed Twice and Recommend the Board Review Them for the April 18,
Regular Board Meeting.
 - B. B.O.R. Resolution Needed To Allow Twp. Residents to Make Written
Appeals to the B.O.R.
14. Committee/Meetings and Updates:
 - A. Edith Greene Attended Her First Portage Lake District Library
Board Meeting Representing Portage Township Last Week.
 - B. Attended an OHM Sponsored “Storm and Sanitary System Initiatives
MDEQ Informational Meeting at the Ramada Inn in Marquette on Feb. 28.
 - C. Personnel and Insurance Committee Meeting – March 7, 2013 at 1:00pm.
 - D. B.O.R Organizational Meeting on March 5, 2013, Recessed Until Monday.
15. Other Business:
 - A. Update: Began Maintenance Building Insulation/Door Replacement
 - B. Reminder that the B.O.R. will be meeting here on Monday from 9:00am to
3:00pm & on Tuesday From 3:00pm to 9:00pm.
16. Public Comment:
17. Adjourn: