

Charter Township of Portage
Houghton, Michigan
“Progress our Goal”
Regular Board of Trustees Meeting
July 9, 2018 – 7:00 PM

Monthly Meeting:

1. Call to Order
2. Pledge Allegiance
3. Additions or Changes to the Meeting Agenda
4. Approval of the Bd. of Trustees Previous Minutes (June 11 & 27, 2018)
5. Approval of the Bills
6. Review Clerks’ Report
7. Review Treasurers’ Report
8. Review Zoning Adm. Report (John/Bill) for (June 2018)
9. Review Fire Departments
10. Review Assessors’ Report
11. Public Comments:
12. Correspondence: PAR Plan Letter, Dept. of Treasury Letter – Requesting Information (Replied to by Assessor), V.V.Q. Letter – Outlining Needed Summer Hours Due to Flood Repair Demands,
13. Old Business:
 - A. Green Acres Rd Sewer & Dodgeville/Hurontown Sewer Infiltration Rd Grant – UPEA Design Survey This Fall & Environmental Study Progress.
 - B. DNR 2016 Passport Grant – Bid Results – Recommended Action.
 - C. DNR 2018 Trust Fund Grant – On-Site Review.
 - D. New Automated Water Meter Installations – When to Start?
 - E. Bay Electric – High Frequency Drivers & Flo-Dar Meter Replacements (3).
 - F. Rental Ordinance/Forms – 2nd Reading. Need a Rental Inspector Plus a Civil Infractions Board in Place Prior to Beginning Civil Infraction Enforcement.
14. New Business:
 - A. 2017 Audit – Debbie Bradford – Letter to Local Audit & Financial Div.
 - B. OHM – Zane Hyrkas – Encroachments - On Behalf of the KRB Development.
 - B. Treasurer’s & Deputy Treasurer & Water Clerk Hires.
 - C. Cathryn Roberts – Water Bill.
 - D. L - 4029 Millage – Vote to Accept mileage Break downs.
 - E. County Storm Damage Report – Twp. Infrastructure – FEMA Application.
 - F. Naumkeg Shores, Canal Rd. Sewer Base Fee – Dakota Heights Funded Hookups.
15. Meetings:
 - A. DEQ Revolving Loan Fund – 1938 Pipeline – 06/21/2018.
 - B. Bid Opening – 2016 Passport Grant at UPEA - 06/19/2018.
 - C. Chassell to Houghton Trail Committee – Chassell Fire Hall – 06/27/2018.
 - D. Twp. Water Clerk/Receptionist Interviews – 06/27/2018.
 - E. DNR Merrie Carlock – 2018 Trust Fund Grant On-Site – 07/03/2018.
 - F. Valley View Quarry – Annual On-Site Inspection – 06/21/2018.
16. Other Business:
17. Public Comment:
18. Adjourn: