

~~Draft~~ Approved
Charter Township of Portage
Regular Board Meeting
January 12, 2015
Township Office
47240 Green Acres Rd
Houghton, MI 49931
(906) 482-4310

The meeting was called to Order at 7:05 p.m. Those in attendance were Supervisor Bruce Petersen, Treasurer Carol Little, Trustees Peggy Anderson, Bill Bingham, John Ollila and Clerk Jamie Solka
Absent: Trustee Andrew Kemper

The Pledge of Allegiance was said.

Motion Made by John Ollila to amend the agenda, seconded by Bill Bingham, all voted in favor, motion carried.

Additions include:

1. Cemetery – Unfinished Business
2. Green Cemetery – Unfinished Business
3. Genevieve Stone – Unfinished Business
4. Letter – Unfinished Business

Motion made by Bill Bingham, second by Peggy Anderson to approve meeting minutes with corrections from Special Meeting minutes and Regular Meeting from December 8, 2014, – All voting yes. Motion carried.

Motion made by Bill Bingham, second by Peggy Anderson to approve December 11, 2014 and December 22, 2014 Special meetings – All voting yes. Motion carried.

Motion made by Peggy Anderson, second by John Ollila to approve bills as presented prior to the meeting, with an addition, All voting in favor. Motion carried.

Motion made by Carol Little to approve the purchase of plat book for \$200.00. Second by John Ollila, all voting in favor. Motion carried.

Motion made by Jamie Solka to discontinue the subscription for the Yellow Page Directory for \$317.65 per year. Second by John Ollila, all voting in favor. Motion carried.

Clerk's Report – Report handed out to all board members.

Treasurer's report – Report handed out to all board members.

Zoning Administrator's report – Read by Supervisor Bruce Petersen

HTFD – Reported by Marty Raffaeli – 2 Fire calls, 2 Jaws calls. 55 total calls for 2014.

Carol Little made motion to approve Al Huhta to plow the HTFD on weekends, \$50.00 per time. Second by Bill Bingham. All voting in favor, motion passed.

Assessor's report – All have copies.

Public Comments:

None

Correspondence:

Read by Supervisor Petersen

Unfinished Business:

- A) Chris Homes/UPEA – Infiltration Study contract set up for this spring
- B) DNR passport Grant – Accrued 160 points, did not receive may reapply
- C) Personnel Policy Handbook – Bill Bingham made motion to approve the updates made in handbook with additional changes. Second by John Ollila. All voting in favor, motion passed.

D) Ordinance 141 final review – Bill Bingham made motion approved the changes to Ordinance 141 policy, effective February 1, 2015 for March usage. Second by Carol Little. All voting in favor, motion passed
E) Transducer installed by bay Electric and calibrated by First Systems Technology

Genevieve

F) Jennifer Stone's water bill – the amount will be attached to the bill. Motion by Carol Little that a letter will be sent to her regarding this outstanding bill, second by Peggy Anderson. All voting in favor, motion carried.
G) Letter – Jamie Solka handed out her Resignation Letter. John Ollila made a motion to accept Jamie Solka's resignation, second by Bill Bingham. Poll vote, Yes: Carol Little, John Ollila, Bill Bingham and Bruce Petersen. No: Peggy Anderson

New Business:

A) Assessor mailing – Board wants assessor to do her own mailings, office will help stuff envelopes
B) Updating parts and equipment inventory for audit – Maintenance Building

Committee Meeting:

A) Planning Commission – Zoning Manual Updates – January 7, 2015
B) B.O.R. – Meetings coming up on March 9 & 10, 2015
C) MSU "Streamlining the Zoning Ordinance" – December 16, 2014
D) Brian Miller/DWP – December 18, 2014 – Consult with Mutual Health Insurance
E) Debbie Bradford/DPW – December 22, 2014 – set up parts/fund inventory
F) WUPPDR Full Commission Meeting – December 15, 2014 in Bruce's Crossing

Other Business:

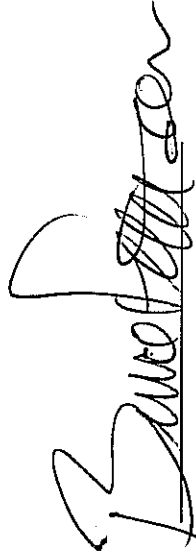
None

Public Comments:

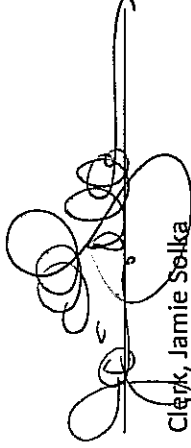
None

Attendance: Leslie McLean, Chris Holmes and Marty Raffeani

The meeting adjourned at 8:46 p.m. on a motion by John Ollila second by Bill Bingham



Supervisor, Bruce Petersen



Clerk, Jamie Solka