

Draft Approved  
Charter Township of Portage  
Regular Board Meeting  
June 8, 2015  
Doelle Senior Center  
Tapiola, MI 49916

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Trustees Peggy Anderson, Bill Bingham, Andrew Kemper, John Olilla and Clerk Jamie Solka  
Absent: Treasurer Carol Little

The Pledge of Allegiance was said.

Motion Made by John Olilla to amend the agenda, seconded by Bill Bingham, all voted in favor, motion carried.

**Additions include:**

1. Maintenance Department – New Business
2. Personnel Question – Unfinished Business
3. Copper Ridge Road – Unfinished Business

Motion made by John Olilla, second by Peggy Anderson to approve meeting minutes with corrections from Regular Meeting minutes from May 14, 2015 – All voting yes. Motion carried.

Motion made by Peggy Anderson, second by Andrew Kemper to approve bills as presented at the meeting. All voting in favor. Motion carried.

Clerk's Report – Jamie Solka mentioned they have been working with Auditor Debbie Bradford and new deputy clerk is Sherri Mayworm.

Treasurer's report – Reports were handed out.

Zoning Administrator's report – Supervisor Bruce Petersen read the report. All zoning applications to be scanned and emailed to Jon Marshall's email.

HTFD – Reported by Marty Raffaelli – 1 Fire call. Need new ceiling in the (old dance hall) portion of the Fire Hall.

OLFD – Reported by Ted Soldan – 4 EMS calls.

Assessor's report – None.

**Public Comments:**

None.

**Correspondence:**

Supervisor Bruce Petersen read all correspondence.

**Unfinished Business:**

- A) Chris Holmes emailed the updates from Green Acres Road project and infiltration study, read by Supervisor Bruce Petersen.
- B) Bill Bingham made a motion to accept the FOIA Policy that was updated from MTA website. Second by Jamie Solka All voting in favor motion passed.
- C) Portage Plaza – Curb stop valve installation and MJO directional drilling of 2" diameter line has been completed.
- D) Andrew Kemper made motion to accept the Personnel Committees recommendation of Laura Erhart for the Assessor position. Second by Jamie Solka. Roll call vote, all voting in favor, motion passed.
- E) After boards brief discussion on personnel question, Bill Bingham made a motion to rescind his original motion to use Lisa Karrio's resignation letter as a part of official record. Second by Jamie Solka. All voting in favor, motion passed.
- F) Street Sign from Copper Ridge Road was taken to be repainted by Phil Bustos, should be returned in a month.

**New Business:**

A) The surface at the Dodgeville ice rink will be removed by Maintenance Department. Mark Kempainen will volunteer his equipment to help remove old surface.  
B) Steve Rouser with WUPPDR will be providing us with digitized zoning district map will be available for Planning Commissions Meeting on June 17, 2015.

**Ordinance**

- C) Cemetery Ordinance 119 was amended 5/26/15 \*Final corrections will be made by July 2015 meeting
  - D) Consumer confidence drinking water DEQ report was published in the Gazette.
  - E) Nick Daavettilla sent a letter in regards to rental complaint at 21794 Woodland Drive.
  - F) Mike Manderfield gave a quote of \$1800.00 for an emergency external electrical generator hookup at Portage Township Office. Board would like at least 2 more bids.
  - G) Bill Bingham made a motion for Tikky's Tree Service to remove 5 – 7 bad trees, pending the budget. Second by John Ollila. All voting in favor, motion passed.
  - H) VVQ sent letters to extend hours of operation from 6 a.m. – 7:30 p.m. Monday – Friday, 7 a.m. – 3:30 on Saturday. Motion made by Andrew Kemper to accept the extended hours in the quarry. Second by Anderson
- Bill Bingham. Roll call vote Yes: Bill Bingham, Andrew Kemper, Jamie Solka. No: Peggy Andersen, John Ollila, Bruce Petersen. Consent judgment states 3 votes are needed to pass the extended hours. Motion passed. \* Conflict of interest was brought up by John Ollila.

**Committee Meeting & Updates: (all committee meetings, agendas/minutes are posted on website)**

- A) Cemetery Committee Meeting – 5/26/15 reviewed and updated ordinance 119
- B) Personnel & Insurance Committee/Personnel Manual Meeting – 5/26/15 and 6/3/15
- C) Planning Commission Meeting – 5/28/15 reviewed mixed use area comments
- D) MTA “on the road training” – 5/20/15

**Other Business:**

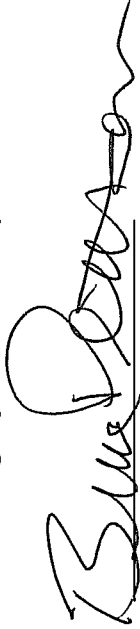
None

**Public Comment**

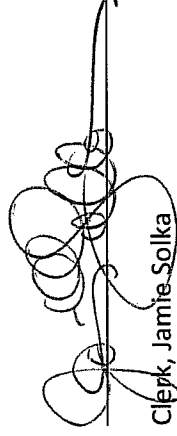
None

**Attendance:** Mark Kempainen, Vic & Emily Betterly, and Bill Wauhuala

The meeting adjourned at 8:45 p.m. on a motion by John Ollila second by Peggy Anderson



Supervisor, Bruce Petersen



Clerk, Jamie Solka

\*Addition