

~~Draft~~ Approved

Charter Township of Portage
Regular Board Meeting
March 11, 2013
Township Office
47240 Green Acres Rd
Houghton, MI 49931
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Trustees Andrew Kemper, Peggy Anderson, John Ollila, Bill Bingham, Treasurer Carol Little and Clerk Jamie Solka.

The Pledge of Allegiance was said.

Motion Made by John Ollila to accept the additions to agenda, second by Andrew Kemper, all voted in favor, motion carried. Additions include:

- A. Passport Grant Resolution – Unfinished Business Project
- B. Pilgrim River Watershed ^ – John Ollila’s Role
- C. Trustees Pay

Motion made by John Ollila, second by Bill Bingham to approve February 18, 2013 meeting minutes with corrections – all voting yes. Motion carried.

Bills – in future the bills will go from the Clerk to Treasurer. The auditor will discuss making a report for the board to review.

Peggy Anderson made a motion to approve paying the bills as audited prior to the meeting 2nd by Bill Bingham. All voting in favor. Motion carried.

Clerks Report: Budget verses Actual – Maintenance budget questioned.

Treasurers Report: Carol Little stated Portage water has negative balance

Zoning Administrator's report was read by Supervisor Bruce Petersen.
HTFD – Marty Raffaelli reports Semco will go and check any carbon monoxide detector that go off and turn gas off, also had one jaws call.

Assessor's report – All have copies

Correspondence:

- A. Mark Hannula - Township has no liability if the water tank overflows.
- B. Dept of Regulatory affairs – Bingham made a motion to transfer liquor license from Dallas Byler to Rick Greub second by Peggy Anderson
- C. To check on Michigan Tech’s License transfer C & SDM

Unfinished Business:

- A) Approved the #3 website logo. A tag line still needed.
- B) Hydrosphere Dialer was connected March 11th

C) Bill Bingham made a motion to approve a resolution 142 defining base fees for single family homes, duplexes, and apartments to allow future rates to be changed by resolution without a public hearing. Seconded by Peggy Anderson, Poll vote yes – Bill Bingham, Carol Little, John Ollila, Andrew Kemper, Peggy Anderson, Bruce Petersen, Jamie Solka – Motion carried

D) KPBIZ – Internet Contract

E) Royalwood water to be sampled this week

F) Briggs & Stratton Generator sold for \$129.00

G) John Ollila made a motion to sign a contract for professional services with OHM to apply for passport grant due by April 1st second by Carol Little. Poll Vote Yes - Carol Little, John Ollila, Bill Bingham, Peggy Anderson, Bruce Peterson & Jamie Solka. Poll Vote No - Andrew Kemper. Motion carried.

Project

H) John Ollila explained his part in the Pilgrim River Watershed. *John stated again he's not a member of the steering committee, financial committee, solely a member of trout unlimited and not an officer.

New Business:

A) Employees job description will be ready for April board meeting.

B) Bill Bingham made a motion to allow township residents to make written appeals to the Board of Review. Second by John Ollila – All voting in favor – Motion carried

C) Treasure Carol Little stated that the assessment notices were printed incorrectly but the correct multiplier was used in the calculations. Board recommendations was ^not to allow the self mailer to be used.

D) Ollila made a motion to pass a resolution to increase the trustees salary to \$840 per year - plus \$30 per regular board meetings if in attendance, special and assigned committee meetings. March 2013. Poll Vote Yes - Bill Bingham, John Ollila, Andrew Kemper, Peggy Anderson, Bruce Petersen, Jamie Solka – Poll Vote No - Carol Little. Motion Carried. Trustees checks to be made out the last payroll of the month.

Other Business

A) Edith Greene attended first meeting

B) Bruce Petersen attended a MDEQ storm & sanitary system initiative in Marquette

Public Comment:

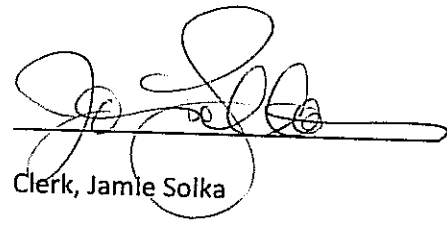
1. Sally Santeford – questioned how zoning changes were made.

Attendance: No Public sign in

The meeting adjourned at 8:40p.m. on a motion by Peggy Anderson second by Jamie Solka



Supervisor, Bruce Petersen



Clerk, Jamie Solka