

Charter Township of Portage
Regular Board Meeting
January 11, 2016
Township Office
47240 Green Acres Rd
Houghton, MI 49931
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Clerk Sherry Rivard, Trustees Peggy Anderson, Bill Bingham, Andrew Kemper and John Ollila. Treasurer Carol Little was absent.

The Pledge of Allegiance was said.

Motion Made by John Ollila to accept the agenda with additions. Andrew Kemper seconded, all voted in favor, and the motion carried.

Motion made by John Ollila, seconded by Peggy Anderson to approve the Regular December 14th and Special December 28th Board meeting minutes as submitted, all voted in favor, motion carried.

Motion made by Peggy Anderson, seconded by John Ollila, to approve the bills as audited prior to the meeting. All voted in favor and the motion carried.

Clerk's Report: 2016 Final Budget was distributed.

Treasurer's Report: Treasurer's reports were distributed.

Zoning Administrator's Report: The November 2015 and December 2015 reports were available for review.

Fire Departments Report:

OLFD –The Fire Department responded to one fire call and made three EMS runs. Fire Chief Ted Soldan publicly thanked Steve Karvakko for donation of labor and a 2 HP well pump control box. Ten new radios were received through Houghton County 911 funding.

HTFD – Fire Chief Marty Raffaelli reported one fire call and three Jaws of Life calls.

Assessor's Report: The Assessors report was distributed. John Ollila suggested posting appeal procedures.

Public Comments:

There were no public comments.

Correspondence:

Supervisor Bruce Petersen discussed correspondence including the Houghton County Road Commission Improvement Plan, an MTA Action Alert regarding underground relocation costs placed on townships, and a Cardboard Recycling Kickoff Celebration at the Portage Lake District Library.

Old Business:

A) Chris Holmes – Green Acres Road Sewer and Dodgeville/Hurontown Sewer Infiltration Correction Progress – Chris Holmes advised that the Township needs to register for a CAGE number. The Preliminary Engineering Report is being finalized.

- B) AMAR Review – The corrective response letter was submitted in a timely manner.
- C) Vacant Lot Donation – A resident has offered to donate to the Township a 75' x 100' lot behind the Hurontown Fire Hall. The Township Attorney is preparing the Quit Claim Deed.
- D) Publication of Final Zoning Ordinance – The Final Zoning Ordinance is available to distribute or sell in printed form. It is also available on the Township web site.

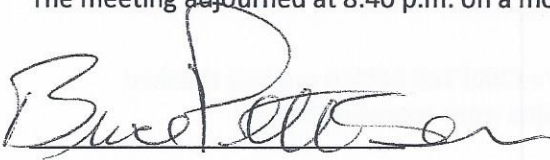
New Business:

- A) DNR Recreation Grant – UPEA will pick up information at the DNR presentation.
- B) 2015 Audit – A checklist for the 2015 Audit has been received from Rukkila/Negro Associates.
- C) Planning Commission Rental Agreement Subcommittee Report – Subcommittee members Melanie Watkins and Ted Soldan gave a report. A suggestion was made to hold a public meeting and to determine the Township's potential liability.
- D) Dodgeville Ice Rink Heater – A new heater was ordered for the Dodgeville Ice Rink. A sign will be placed at the rink designating public open skating hours. John Ollila will look into having a sign made to dedicate the rink in memory of Anton Gerich and Rudy Manninen.
- E) PAR Plan Renewal – John Ollila made a motion to approve the premium quote for the PAR plan. Bill Bingham seconded, all voted in favor and the motion passed.

Committee Meetings:

- A) Board of Trustees Budget Meeting – A Board of Trustees Budget Meeting was held on December 28, 2015.
- B) Recreation Committee – The Recreation Committee met on January 11, 2016. John Ollila made a motion to accept the Committee's recommendation to accept the WUPPDR quote of \$1,000 to assist in formatting the Recreation Plan, creating a survey, and public outreach. Peggy Anderson seconded, all voted in favor and the motion passed.

The meeting adjourned at 8:40 p.m. on a motion by Peggy Anderson.



Supervisor, Bruce Petersen



Clerk, Sherry Rivard