

Charter Township of Portage  
Regular Board Meeting  
February 8, 2016  
Township Office  
47240 Green Acres Rd  
Houghton, MI 49931  
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Clerk Sherry Rivard, Treasurer Carol Little, Trustees Peggy Anderson, Bill Bingham, Andrew Kemper, and John Ollila.

The Pledge of Allegiance was said.

Motion Made by Andrew Kemper to accept the agenda with additions. John Ollila seconded, all voted in favor, and the motion carried.

Motion made by John Ollila, seconded by Peggy Anderson to approve the Regular January Board meeting minutes as submitted, all voted in favor, motion carried.

Motion made by Peggy Anderson, seconded by Andrew Kemper, to approve the bills as audited prior to the meeting. All voted in favor and the motion carried.

**Clerk's Report:** Budget to Actual report was distributed. Bill Bingham made a motion to reduce Portage Sewer equipment and repairs to \$500, add \$5450 to Rural Development repair and replacement and to reduce water purchases in Portage Water to \$40,000. Andrew Kemper seconded, all voted in favor, and the motion carried.

**Treasurer's Report:** Treasurer's reports were distributed. Treasurer Carol Little reported that taxes are due on Tuesday, February 16, 2016.

**Zoning Administrator's Report:** The January 2016 report was read aloud by Supervisor Bruce Petersen.

**Fire Departments Report:**

OLFD – Ted Soldan reported that the Fire Department responded to two fire calls and made four EMS runs.

HTFD – Fire Chief Marty Raffaelli reported two fire calls and four Jaws of Life calls.

**Assessor's Report:** The Assessors report was distributed.

**Public Comments:**

There were no public comments.

**Correspondence:**

Supervisor Bruce Petersen discussed correspondence.

**Old Business:**

A) Chris Holmes – Green Acres Road Sewer and Dodgeville/Hurontown Sewer Infiltration Correction Progress –Chris Holmes reported that the preliminary engineering report is still being finalized.

- B) Hannula Policy Covering Emergency Services Renewal – Bill Bingham made a motion to renew the Emergency Services insurance coverage, Andrew Kemper seconded, all voted in favor, and the motion passed.
- C) 2015 Audit Progress – An audit review is scheduled for March 16, 2016.
- D) Bruce Rukkila request for redetermination – Mr. Rukkila's request for redetermination on the amount reimbursed for costs incurred during a water pressure surge was denied.
- E) Quit Claim Deed - A Quit Claim Deed is being prepared to enable the Township to accept the donation of a lot behind the Hurontown Fire Department.
- F) Dodgeville Ice Rink Dedication Sign – John Ollila reported that Elite Signs in Chassell will create a 2x4 foot blue with white lettering sign for \$75-\$100.
- G) Constables – A Special Meeting will be set to discuss Township fees, insurance rates, and Constable positions.

**New Business:**

- A) DNR 2016 Recreation Grant – A grant application to build restrooms at the Dodgeville Ice Rink has been started. The Grant is due April 1, 2016.
- B) Shore Waves – Andrew Kemper motioned to amend the Shore Waves lease to a five-year term renewal for \$50/month for the first three years, \$60 for the fourth year, and \$70 for the fifth year. John Ollila seconded, all voted in favor, and the motion passed.

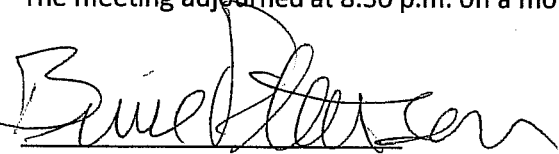
**Committee Meetings:**

- A) Planning Commission Meeting - The Planning Commission met on January 27, 2016. Rental property owner John Julien spoke to the committee about the legal requirements of landlords. Amy Zawada, City of Houghton Rental Inspector, will attend the next meeting.
- B) Water/Sewer Committee – The Water and Sewer Committee met with Chris Holmes from UPEA on February 2, 2016.
- C) Recreation Committee – The Recreation Committee met on February 2, 2016. Progress is being made on the 2017-2021 Recreation Plan. The Committee will meet again on February 9, 2016.

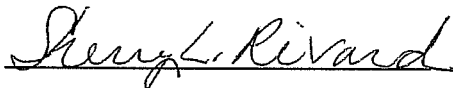
**Other Business:**

- A) Board of Review – The Board of Review training is scheduled for February 9, 2016.
- B) Flag light – The light on the flag needs to be fixed.
- C) Dodgeville Ice Rink Hours sign – Maintenance employee Chuck Saari is to be complimented on how quickly he put up the sign at the Board's request.

The meeting adjourned at 8:30 p.m. on a motion by Peggy Anderson.



Supervisor, Bruce Petersen



Clerk, Sherry Rivard