

Charter Township of Portage
Regular Board Meeting
June 13, 2016
Doelle Senior Center
35604 Pike River Rd
Chassell, MI 49916
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Clerk Heidi Paoli Riutta, Treasurer Carol Little, Trustees Peggy Anderson, Bill Bingham, Andrew Kemper, and John Ollila.

The Pledge of Allegiance was said.

Motion Made by Bill Bingham to accept the agenda with additions. Andrew Kemper seconded, all voted in favor, and the motion carried.

Motion made by John Ollila, supported by Peggy Anderson to approve the Regular April 11th and May 9th and May 10th Board meeting minutes with corrections made, all voted in favor, motion carried.

Motion made by Peggy Anderson, seconded by Andrew Kemper, to approve the bills as audited prior to the meeting. All voted in favor and the motion carried.

Clerk's Report: Budget to Actual report was distributed. Needing more adjustments. Will discuss at July's board meeting.

Treasurer's Report: Treasurer's reports were distributed. Treasurer Carol Little spoke about the Perpetual Care Funds to get transferred into the Cemetery Fund.

Motion made by John Ollila, Carol to transfer money out of Perpetual Care Interest Fund to the Cemetery to maintain the Perpetual Care lots, seconded by Bill Bingham, all voted in favor, motion carried.

Motion made by Carol Little, to accept Debit and Credit cards for payments of water and tax bills with no fee for the Township but with a fee for the customers, seconded by John Ollila, all voted in favor and motion carried.

Zoning Administrator's Report: The May 2016 report was read aloud by Supervisor Bruce Petersen.

Fire Departments Report:

OLFD – Ted Soldan reported one EMS call – Dan Polassari referred the fire hall to OHM for designing new fire hall – in the works for a proposal.

HTFD – Fire Chief Marty Raffaelli reported one fire call.

Assessor's Report: The Assessor's report was distributed.

Public Comments:

There were no public comments.

Correspondence:

Supervisor Bruce Petersen discussed correspondence.

Old Business:

- A) Chris Holmes – Not able to attend.
- B) Nick Daavetella – Spoke about Civil Infractions, how they function, and spoke about drainage easements on Calverly Road.
- C) General Office Position – Motion made by John Ollila, for a trial period of six months, seconded by Heidi Riutta, majority favored, motion passed 4-3.
- D) Shut Offs - Ordinance states 10 days after past due date the water should be shut off. 30 days past due then a shut off notice, letter and tag on their door.
- E) Second Reading for Portage Water/Sewer – Base fee to add to sewer rates prior to the Green Acres Road project. Chris Holmes to speak at a special board meeting to be set later this week.

New Business:

- A) New Dugout Construction – Hurontown Ball Fields
- B) Boundary Road Pavement – Share cost with Chassell Township, Bruce Mattson
- C) Telephones

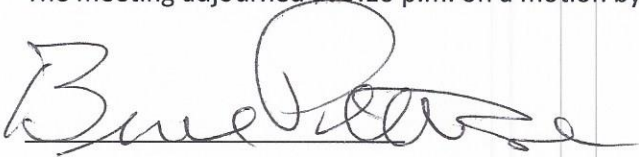
Committee Meetings and Updates:

- A) Sewer/Water Comm. – May 9th & 10th & 18th, 2016.
- B) Planning Commission – May 5th, 2016 to Review Range Banks Site Plans – Closing Jacker Rd. during construction. June 9, 2016 Houghton Motorsports tear down, voted to allow them to go ahead with that pending all the necessary permits.

Other Business:

- Graffiti at the Dodgeville ice rink – Has been painted over.
- Dodgeville Recreation – Putting Sand or Dirt in playground instead of woodchips. A case of Syringes found in the bathroom and brought to Sherriff's Office. Bruce to get an LED light there for more illumination.
- Office Sign – Peggy, wood needs repaired on the sign outside of the township hall.

The meeting adjourned at 9:10 p.m. on a motion by John Ollila.



Supervisor, Bruce Petersen



Clerk, Heidi P Riutta