

Draft– Approved

Charter Township of Portage
 Special Board Meeting
 April 1, 2013
 Township Office
 47240 Green Acres Rd
 Houghton, MI 49931
 (906) 482-4310

The meeting was called to Order at 7:02 p.m. Those in attendance were Supervisor Bruce Petersen, Trustees Andrew Kemper, Peggy Anderson, John Ollila, Bill Bingham, Treasurer Carol Little and Clerk Jamie Solka.

Additions and changes to the agenda:

1. Ordinance 144 not published before approved at March 11th meeting
2. Minutes should state John Ollila is not a member of the Pilgrim River Water Shed Project, Steering nor financial committee ~~^ nor an officer.~~ ^He is a member of Trout Unlimited but not an officer.

The corrected minutes of the March 11th meeting were approved on a motion by Bill Bingham seconded by John Ollila. All voting in favor - motion carried. The Minutes of the March 26th meeting were approved on a motion by Peggy Anderson seconded by John Ollila. All voting in favor – Motion carried

The Bills were approved as presented on a motion by Bill Bingham seconded by John Ollila. Poll vote yes, Bill Bingham, Carol Little, John Ollila, Andrew Kemper, Peggy Anderson, Bruce Petersen, and Jamie Solka.

Clerks Report – nothing to report

Treasurer's report – update was made by treasurer Carol Little

Zoning Administrator's report – out of town

No fire report

Assessor's report – All have copies

Correspondence:

- A. Library minutes provided from prior year
- B. DEQ Water Partners – water rates for all U.P.

Unfinished Business:

- A) Website & Logo Creation Contract – two pages of web site
- B) Hydrosphere Dialer installed and working
- C) KPBIZ – Three years contract signed
- D) Royalwood water sampling – not completed
- E) Nick Daavettila – carbon monoxide problems not the fire departments responsibility
- F) Employee job descriptions - Eleven completed, Trustee and Constables to be written and finalized for the May meeting.
- G) Master Plan Resolution – Bill Bingham made a motion that the Township Board has the right to approved or reject the final draft seconded by John Ollila. Poll Vote yes – Bill Bingham, Carol Little, John Ollila, Andrew Kemper, Peggy Anderson, Bruce Petersen, and Jamie Solka – Motion carried.
- H) Ordinance 144 – constitutes single family residences should have been published before being voted on. Carol Little made a motion to approve ordinance 144 seconded by John Ollila. Poll Vote yes – Bill Bingham, Carol Little, John Ollila, Andrew Kemper, Peggy Anderson, Bruce Petersen, and Jamie Solka –

Motion carried.

New Business:

A) Scout Camp Road water line about 7,600 feet of a 10 inch line has to be replaced. To meet with Adams – U.P. Engineers, Water & Sewer Committee

B) Board of Review – Bill Bingham made a motion to establish Township Policy that any questions posed by the public concerning property assessing are referred to Township Assessor of record seconded by Carol Little, Poll vote yes - Bill Bingham, Carol Little, Andrew Kemper, Peggy Anderson, Bruce Petersen, and Jamie Solka. Poll vote no – John Ollila. Motion carried

C) The BS&A software is to be removed from the Treasures computer at the request of the Assessor.

Committee Meeting

A) KISMA – Eurasian Milfoil group formed to study species.

B) US – 41/ M-26 MDOT proposed projects

C) Board of Review 25 appeals

D) Special Board Meeting March 26th Passport Grant Resolution – Not Passed ^Motion made by John Ollila Seconded by Peggy Anderson – Yes Vote: Carol Little, John Ollila, Peggy Anderson. No Vote: Bill Bingham, Andrew Kemper, Jamie Solka – Motion Not passed

John Ollila made motion to cancel the April 8th regular meeting. Seconded by Carol Little. Poll Vote yes – Bill Bingham, Carol Little, John Ollila, Andrew Kemper, Peggy Anderson, Bruce Petersen, and Jamie Solka – Motion Carried

Public Comment:

Attendance: No Public sign in

The meeting adjourned at 8:26 p.m. on a motion by John Ollila second by Carol Little



Supervisor, Bruce Petersen



Clerk, Jamie Solka