

Charter Township of Portage  
Regular Board Meeting  
November 14, 2016  
Township Hall  
47240 Green Acres Road  
Houghton, MI 49931  
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Clerk Heidi Paoli Riutta, Treasurer Carol Little, Trustees Peggy Anderson, Bill Bingham, William Fink, John Ollila.

The Pledge of Allegiance was said.

Motion Made by John Ollila to accept the agenda with the plethora of additions, Heidi Riutta seconded, all voted in favor, motion carried.

Motion made by John Ollila, supported by Peggy Anderson to approve the October 10, 2016 Board meeting minutes with the corrections made, all voted in favor, motion carried.

Motion made by Peggy Anderson to approve this month's Bill's audited prior to the board meeting, seconded by John Ollila, all voted in favor, motion passed.

**Clerk's Report:** total voters for the November General election was 1610 voters, turnouts were decent, moving some more workers around. Compliment from John Ollila about the set up for Precinct #1. Looking for election workers is posted on township website. Miss Digs, according to Bruce it has already been corrected. Maintenance, very disrespectful in front of customers and to receptionist needs to change. Elected officials need to let Amber know when we are out of the office or coming back so she knows what to tell customers or workers. Everyone has to get PO numbers before buying something or ordering anything. Certificates to elected members handed out. Cemetery workers are laid off now, Marty asked if they could do one more burial this coming Saturday.

Motion made by John Ollila to give 40 hours instead of 32 hours of sick time for next year to the 2 workers doing the burial, seconded by Carol Little, all in favor, motion carried.

**Treasurer's Report:** Now able to take Credit Cards for Water bills and Tax bills. Shut off notices going well with Amber, she's doing a great job! Transferred money from Perpetual care into Cemetery funds.

**Zoning Administrator's Report:** Bill Bingham gave out a print out.

**Fire Departments Report:** HTFD - 1 Jaws and 1 Fire; OLFD – Ted Soldan Absent, 3 EMS and 1 Fire

**Assessor's Report:** Laura gave a report. Both Laura and Bruce responded to the AMMAR follow up by sending a letter.

**Public Comments:**

**Correspondence:** Commission – Speed survey/Tapiola, Support letter to H/K Cons. District for Otter Lake Dam, Western UP Health Department – Well & Septic Reviews.

Peggy Anderson acknowledged and recognized the owner of D&L Janitorial for picking up the trash on Green Acres Road. A big thank you to Mr. Eakin!

**Old Business:**

- A) Green Acres Road sewer and Dodgeville/Hurontown Sewer Infiltration

Correction progress – Joint Application to USDA – RD. – Chris Holmes spoke

- B) Danielson Construction Bid – Calverley floodway Construction, township responsible for seeding and mulching, needs to be done ASAP. Pay bill in 2 payments, one in 2016 and one in 2017.
- C) DNR 2016 Passport Grant Supplemental Info. Resubmittal – Scored 180 points and final payment received.
- D) Health Insurance 2017 to be discussed at the November 17, 2016 Budget.
- E) WUPPDR – Rec. Survey
- F) Mike Becia attended MI Water Works Association Seminar for continued Accreditation
- G) Committees – When Andrew exited as a trustee and committee member, Bill Bingham asked to be on the Water/Sewer Committee and it was agreed upon then but Bruce had Bill Fink down for it. It needs to be corrected to Bill Bingham as agreed to at a prior board meeting. Bill Fink to replace Bill Bingham on Recreation Committee.
- H) Board of Review – still needs people. Motion made by Bill Bingham for Jon Quinn to serve in December seconded by John Ollila, all in favor, motion carried. Need more people to even sub. Board of Appeals still needs 2 more people or more.

**New Business:**

- A) Amar Review and follow up
- B) Water Sphere Antenna Space Monthly/Yearly Rental Rates
- C) Property Rentals – needs to amend zoning ordinances and specify more clearly.
- D) Issues on Chain of command for 911 and Sherriff's Office, etc. needs to be done. Supervision issue. Who does what and what order? Bill Bingham, Bruce Petersen, John Ollila to meet with all 3 maintenance men, next week.

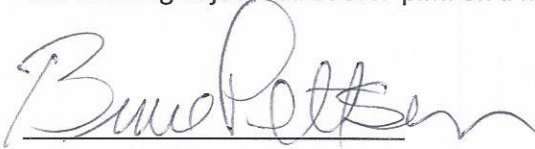
**Committee Meetings and Updates:**

- A) Lynn Bright from Burnham & Flowers to be here to discuss retirement stuff on November 29<sup>th</sup> at
- B) Brian Miller – Health Insurance 10/25/16
- C) Chassell/Houghton Trail – Ron Yensey 10/26/16
- D) Special Board Meeting set for 11/17/16 at 3 pm to discuss 2017 Budget and Insurance.

**Other Business:**

**Public Comments:**

The meeting adjourned at 8:47 p.m. on a motion by Bill Bingham, seconded by Peggy Anderson.



Supervisor, Bruce Petersen



Clerk, Heidi P Riutta