

Charter Township of Portage  
Regular Board Meeting  
December 12, 2016  
Township Hall  
47240 Green Acres Road  
Houghton, MI 49931  
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Clerk Heidi Paoli Riutta, Treasurer Carol Little, Trustees Peggy Anderson, Bill Bingham, William Fink, John Ollila.

The Pledge of Allegiance was said.

Public Hearing of budget for 2017 was held.

Motion to close Public Hearing made by Bill Bingham, seconded by Peggy Anderson, all in favor, motion passed.

Motion to approve the 2017 Budget by cost center made by bill Bingham, seconded by John Ollila, all in favor, motion carried.

Motion made by John Ollila to accept the agenda with the additions, Peggy Anderson seconded, all voted in favor, motion carried.

Motion made by John Ollila, to approve the November 14<sup>th</sup>, 2016 and November 20<sup>th</sup>, 2016 minutes with appropriate corrections, seconded by Peggy Anderson to approve the Board meeting minutes with the corrections made, all voted in favor, motion carried.

Motion made by Peggy Anderson to approve this month's bills audited prior to the board meeting, seconded by John Ollila, all voted in favor, motion passed.

**Clerk's Report:** Budget given. Recount for election called off by the State of Michigan.

**Treasurer's Report:** Spoke with Edward Jones about Perpetual Care. Water Bills going very well. Township taking Credit Cards online for water bills and taxes is going very well.

**Zoning Administrator's Report:** John Ollila and Bill Bingham gave a print out.

Ed's Used Parts & Salvage needs to remove or move sign by corner of Main Street and Paradise Rd. it is blocking views of oncoming vehicles. A letter will be written to Ed's Used Parts about the one sign. However, all the signs are illegal according to the Township ordinance. Remind Maintenance to remove sign in Dakota Heights regarding the sewer project.

**Fire Departments Report:** HTFD – 3 Fires, Used 3,000 Gallons for a fire, ISO Fire Rating now 6Y – Fire Insurance;  
OLFD – 1 EMS call

**Assessor's Report:** Laura put in boxes.

**Public Comments:** None

**Correspondence:** Township did letter of support for WUPPDR for Regional Prosperity Initiative.

**Old Business:**

- A) Green Acres Road sewer and Dodgeville/Hurontown Sewer Infiltration  
Correction progress – Joint Application to USDA – RD. – Chris Holmes spoke. Making good progress.

- B) Danielson Construction Bid – Calverley floodway construction. Danielson completed the channel. Maintenance mulched and seeded area. Maintenance corrected resident's standing water issue by adding tile to run water into channel. In Spring, will grade and seed to complete. Talking to Road Commission to get their pipe near BHK's drive to run into new channel. Water running behind Econo Foods now into new channel.
- C) DNR 2016 Passport Grant Supplemental Info. Resubmittal scored 185
- D) Amar Review: Plan accepted, will check again in 2017.
- E) Property Rentals: Planning Commission is working organizing documents regarding student rental issues and Civil Infractions. Will present Board with a plan recommendation at next Board meeting. There is a complaint form for rental issues that should be completed to initiate review of any complaint that comes in.
- F) Health Insurance 2017 to be discussed at the November 17, 2016 Budget.
- G) WUPPDR – Rec. Survey: Last day for survey submission is December 15<sup>th</sup>.

**New Business:**

- A) Hurontown Fire Hall Plowing. Paul Strack submitted bid for plowing. Pay \$50 per occurrence and ask him to include the Dodgeville ice rink on weekends. Motion made by Carol Little to accept Paul Strack to plow at \$50.00 an occurrence for this winter season, seconded by John Ollila, all voted in favor, motion passed.
- B) Motion made by John Ollila, seconded by Peggy Anderson to retain current investment policy, banking institution, auditor and legal counsel, all in favor, motion passed.
- C) Governor's new Performance Resolution for Gov't Agencies. Part of annual work permit from MDOT to have our DPW staff to work in right of ways. Identifies who applies for the work permits. Motion made by Bruce Petersen to sign and accept resolution, seconded by Bill Fink, all voted in favor, motion passed.

**Committee Meetings and Updates:**

- A) Bruce attended the US-41 Corridor Meeting in November.
- B) Lynn Bright from Burnham & Flowers met with Supervisor and maintenance staff to discuss retirement investments.
- C) Bruce met with several Copper Country ministers. They want to do a community project to better the soccer fields.
- D) Bruce attended a meeting of the Doelle Seniors. They will continue with our voting activities at the center.
- E) Ordinance 134, Dangerous Building Ordinance is ready for Board Action. Will be reviewed at next Board meeting.

**Other Business:**

Motion by Bruce Petersen, seconded by John Ollila to appoint Christina Handler to the Zoning Board of Appeals, all in favor, motion passed.

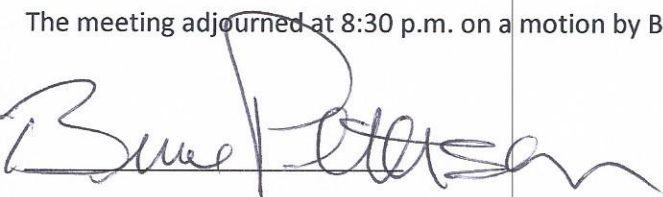
**Public Comments:** None

Budget Adjustments for 2016 reviewed. Motion made by Bill Bingham to approve budget adjustments as presented and if there are any minor adjustments that are needed that the Treasurer and Clerk make them, seconded by Peggy Anderson, all in favor, motion passed.

Motion made by Bill Bingham to pay bills for the year end, seconded by Peggy Anderson, all in favor, motion passed.

Motion made by Bill Bingham to opt out of the State Healthcare Public Act 152, seconded by Peggy Anderson, all voted in favor, motion passed.

The meeting adjourned at 8:30 p.m. on a motion by Bruce Petersen, seconded by John Ollila.



Supervisor, Bruce Petersen



Clerk, Heidi P Riutta