

~~Draft~~ — Approved

Charter Township of Portage
 Regular Board Meeting
 July 8, 2013
 Township Office
 47240 Green Acres Rd
 Houghton, MI 49931
 (906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Trustees Andrew Kemper, Peggy Anderson, John Ollila, Bill Bingham, Treasurer Carol Little and Clerk Jamie Solka.

The Pledge of Allegiance was said.

Motion Made by John Ollila to amend the agenda, seconded by Bill Bingham, all voted in favor, motion carried.

Additions include:

1. Audit – Other Business
2. Green Acres Road Meeting – Committee/Meetings & Updates
3. Health Insurance – Committee/Meeting & Updates
4. Hydrosphere Proposal/Liquid Engineering – New Business
5. Green Cemetery/Vandalism– Other Business
6. Western U.P. Follow up letter-Other Business

Motion made by John Ollila, second by Bill Bingham to approve June 10, 2013 meeting minutes with corrections – all voting yes. Motion carried.

The Bills were approved as presented at the meeting, a motion by Carol Little seconded by John Ollila. All voting in favor. Motion carried.

Clerks Report – Report handed out to all board members. Deborah Francis is the new Deputy Clerk. Will need to change/update bank signatories.

Treasurer's report – Tax bills went out July 1st. Rural Development Bond/Interest loan payments of \$34,000. was sent, it is the last payment for 2013

Zoning Administrator's report – Read by Supervisor Bruce Petersen

DNR

HTFD – Reported by Marty Raffaelli – No Fire, closing out the turnout gear grant and submitted a new DNR grant.

Assessor's report – All have copies

Correspondence:

- A. DEQ-Awards/Permits
- B. District Library
- C. Todd LaRoux Letter – Posting a house found to be negligent weeds to be brought up to code, if not brought up to code will be condemned – tore down
- D. Bill Bingham made motion to reimburse Ted Sohlden for P.C. Training in Marquette, total \$70.00. Second by Jamie Solka. All voting in favor motion carried.

Duane Aho

E. President of Finlandia sent a letter to Supervisor Petersen, thanking him for attending meetings

Unfinished Business:

A) Position Description Finalized – Will be reviewed with each employee

was unable

B) Cemetery 's Trees – Chris Bonen from Keweenaw Tree Service would only be able to cut seven out of the seventeen trees, Supervisor Bruce Petersen made the choice to use Tikky's Tree Service who would be able to cut all the trees.

- C) Dakota Heights – Canal Road Sewer Hookups/Street Cuts
- D) Mater Plan P.C. Review for future subsequent hearing – July 22, 2013
Latest version posted on UPEA.com by July 12, 2013 – Under "Projects"
Login: Portage township Password: 12199
- E) Proof was sent to DEQ that Old Boundary Road Landfill has been cleaned up. \$250.00 was received for scrap metal.

New Business:

- A) Water Sampling DEQ (1) Negative (3) follow up were fine.
- B) Township maintenance Building – Roof & Soffit repair needed. Bids were solicited from Dan Ruitta and McGrath Roofing. No action taken at this time as the Board will make a decision at the next board meeting once both bids have itemized quote.
- C) Zoning warning letter went out to Home Owner outside Peepsock Circle for having more people than what the ordinance allows. Owner contacted Bruce Petersen stating she will be selling this home in the fall to single family. Ordinance states no rentals for Peepsock Circle.
- D) Bill Bingham made a motion to accept a contract with Liquid Engineering for the inspection of the Hydrosphere tank, Seconded by Peggy Anderson – All in favor. Motion carried

Committee Meeting

- A) Green Acres Road Meeting with UPEA on June 27th. Letter from Lynne Madison from the Western Upper Peninsula Health Department stating they are very supportive of putting sewer down Green Acres Road, letter was handed out. John Ollila made a motion to sign an agreement with UPEA to start preliminary engineering for Green Acres Road Sewer System if money is available. Costing \$7,000 – \$8,000. Seconded by Peggy Anderson. All voting yes, motion carried.
- B) Water & Sewer Comm. MTG – New Dialer was order by Bay Electric to replace old faulty dialer. Supervisor Bruce Petersen sent another letter to UPPCO
- C) WUPPDR Meeting – June 17, 2013 - Twilleys
- D) Met with Houghton County Drain Commission & Road Engineering for Maple Street Drainage – June 18, 2013
- E) VVQ on site meeting with John Pekkala, John Ollila, Bruce Petersen and Ed Marcotte on June 11, 2013, to ~~verify the updates made~~ for consent judgment .
retirement
- F) Lynn Bright from Nationwide Insurance was here discussing ~~rates~~ – June 4, 2013
- G) MTA Regional Meeting – Marquette – June 5, 2013

Other Business

- A) Unpaid Water/Sewer Bill Letter – One of Three placed on Summer Taxes
- B) Green Cemetery Discussion
- C) Royalwood UPEA Bacteriological Testing Map
- D) Western U.P Health Department follow up letter – Maple Street
- E) Audit Report

Public Comment:

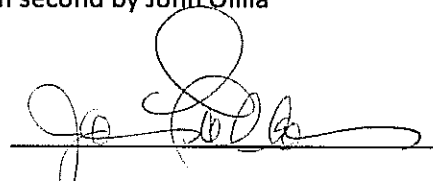
- a. Concern about no walking paths, poor restoration, poor ditches, home owners were left with all the problems, hoping that if this sewer project does happen it would be the last chance to fix these issues and make sure it's done correctly
Braking
- b. Issues brought up about Jake^ Breaks being used in Portage Township. Supervisor Bruce Petersen is going to look into getting sign put up.
supposed
- c. Promised for 30 years the sewer system was ~~suppose~~ ^to be put in on Green Acres Road
- d. Homeowners concerned with their metal sewer tank caving in

Attendance sign in: Linda & Dave Rulison, Sheldon & Eda Narhi, Bonnie Peterson, Jay S, Joseph Lett, John Hanner and Melanie Kueber Watkins

The meeting adjourned at 9:00 p.m. on a motion by Bill Bingham second by John Ollila



Supervisor, Bruce Petersen



Clerk, Jamie Solka