

## **B.O.R. Organizational Meeting**

### **03/09/16**

**Who Present:** Dave Wisti, L. Erhart, B. Fink and B. Petersen

**When and Where:** Bill Fink called the meeting to order at 2:00 PM. The meeting was conducted in the Supervisors office because of the precinct voting occurring in the main office.

#### **Discussion Points:**

- Officers were elected/appointed. The slate of candidates put forth and were universally approved were: Dave Wisti (Chairperson), Bruce Petersen (Secretary) & Bill Fink (Scribe) Bill will enter notes on all the official documents during the course of the two day meetings.
- Reviewed the Assessment Role for 2016 – Looked at some random representative entries found within the role. Spent a fair amount of time reviewing the summary sheet located at the beginning of the role – With Laura’s help the Board became familiar with the summary sheet.
- Personnel Property Exemption was discussed next. It must be filed with the Assessor by Feb. 10 of each year. She mailed those forms to the various businesses that might qualify. This basically includes anything that is not attached to the structure that can be removed upon a sale. Ag is exempt from this exemption consideration form number 632.
- Poverty Exemptions – Can only apply this exemption to the land that the house is located on.
- Veteran’s Exemption – As in the poverty exemption, the veterans exemption only applies to the parcel that the house is located on. Can only have the husband and spouse identified on the deed, no further third party. If a third party should be evidenced with this exemption the BOR should table the request until the next BOR which gives the person time to remove that third party before any action is taken.
- Transfers of Ownership – A property transfer affidavit should be used by the kids when their names are put on the parents deeds. The “cap” stays on as long as the affidavit was used. State bulletin was reviewed concerning this procedure.
- This years inflation rate multiplier is 3/10 of a 1% or a multiplier of 1.003.
- The March BOR can only look at this years taxable values/issues. The appeal procedure was reviewed and petition form 4035 must be completed when an appeal is tendered.
- The County multiplier is 1.38. This directly affects the SEV.
- Discussed posting on the web-site and making it available to the public – a short form fact sheet on Michigan property taxes. This fact sheet will be publically available at the two upcoming BOR meetings.

- It was mentioned again, nether the Assessor or the BOR can follow sales → another handout describing this will also be made available to the public at the BOR meetings. State Tax Commission bulletin 19 of 1997 describes this.
- The TWP land tables can be reviewed by the BOR only on a case by case basis. Laura will be redoing/updating these land tables over the course of 2016.
- Went over the BOR guidelines – it was motioned by D. Wisti to limit presenters to 10 minutes, this was seconded by B. Fink and the motion passed.
- Building Permits for 2015 by parcel number were reviewed. Before and after taxable worth was compared.
- Last years sales report was also reviewed. Only “arms length” sales were on the report. No land contract and or family sales were included on the sales report.

There was no public comment offered – D. Wisti motioned and B. Fink seconded, the meeting recessed at 2:57PM until this Mondays BOR meeting.

Respectfully Submitted;

Bruce Petersen  
Township Supervisor  
BOR Secretary