

Personnel/Insurance Committee Meeting Minutes

07-19-2017

Where: Portage Township Office - 47240 Green Acres Road, Houghton, MI. 49931

When Convened: 3:15 P.M.

Who Present: Bill Bingham, John Ollila (Trustees) and Bruce Petersen (Supervisor)

Discussion Points:

- Discussed the amount of payment for Mike Manderfield, our new Hearing Officer that will be employed to hear the Dangerous Bldgs. 134 Appeals. The Committee thought that \$50.00 per hearing should be offered.
- Discussed the Dangerous Bldgs. Ord. Number 134 which has been accepted and empowered by the Township. On Page 6 of Ordinance 134 it should state, so as to match our civil infraction ordinance fine schedule → not be less than \$500.00.
- The Civil Infractions Ordinance Number 144 will be reviewed further by the Committee members in preparation for the first reading at the August 14, 2017 monthly Board of Trustees meeting. Discussed the definition of “Bureau” as it pertains to Ord. 144. MTA will convey to the Twp. just what constitutes that Bureau. The first reading of Ord. 144 will be placed on the August 14th meeting agenda.
- Will recommend to the Board of Trustees that the new Deputy Clerk be allowed to work a minimum of 3 days a week in preparation for the elections being held on August 8, 2017.

Public Comment: None Present – No Comments

Bill moved for adjournment at 3:45 PM.

Respectfully submitted:

Bruce Petersen
Township Supervisor