

Charter Township of Portage

October 2, 2017 Special Board Meeting Minutes To Review/Interview for Clerk Vacancy

47420 Green Acres Road
Houghton, MI 49931
(906) 482-4310

Called to Order: 11:00 A.M. and Township Offices

In Attendance: Supervisor, Bruce Petersen, Treasurer Carol Little, and Trustees; Peggy Anderson, Bill Bingham, John Ollila, and Bill Fink.

Absent: Clerk – Heidi Paoli Riutta

Public Present: Nicole Reenders Arens

Discussion Items:

Board had two candidates who applied for the now vacant Twp. Clerk position. Tressa Alvarado and Nicole Reenders Arens.

Interviewed Nicole Reenders Arens – Board asked a number of questions and seemed to be very satisfied with the answers. Asked her if she could start immediately – she indicated that she could. She was dismissed.

Discussed the qualifications of Tressa and after due deliberation and the board voted to offer her the position To Nicole. John Ollila made the motion and it was seconded by Bill Bingham. All present voted in favor.

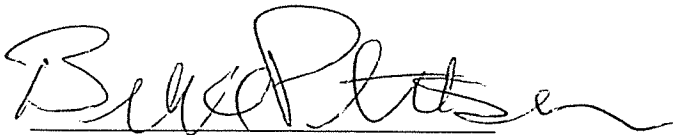
Called Nicole's cell approximately fifteen minutes after her interview and the subsequent vote. She declined the position.

John motioned to offer Tressa Alvarado the Clerical position, Bill Bingham seconded, passed unanimously. Called Tressa's cell number and she accepted the Clerical position. She will start October 12th (Friday). She came in and was formally sworn in at 12:15 PM today as the Clerk.

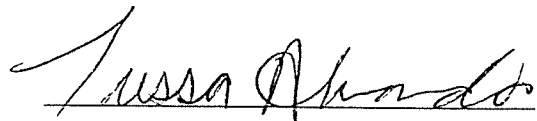
Public Comments: None Present

Adjournment: 12:10 PM: John Motioned, Carol Seconded, all were in favor.

Respectfully Submitted:



Twp. Supervisor, Bruce Petersen



Twp. Clerk, Tressa Alvarado