

**Charter Township of Portage**  
**July 18, 2018 Special Meeting Minutes**  
**to**  
**Review the Rental & Civil Infractions Ordinances**

47420 Green Acres Road  
Houghton, MI 49931  
(906) 482-4310

**Called to Order:** 3:02 P.M. and Township Offices

**In Attendance:** Supervisor, Bruce Petersen, and Trustees; Peggy Anderson, Bill Bingham, John Ollila, and Bill Fink.

**Absent:** Treasurer – Betsey Smith & Clerk Tressa Alvarado

**Public Present:** None

**Discussion Items:**

**CIVIL INFRACTION ORDINANCE:**

- John Ollila went through his grammatical corrections in the ordinance.
- Discussed the role of the Twp. Bureau which is solely to serve as a collection entity for the Twp. for the issued Municipal Civil Infractions citations. This twp's two member Bureau does not entertain any sort of appeal rights/questions from individuals served with a citation. The 97<sup>th</sup> District Court will handle civil infractions issued by the Township. It is in 97<sup>th</sup> Dist. Court were the infraction appeal rights are aired.

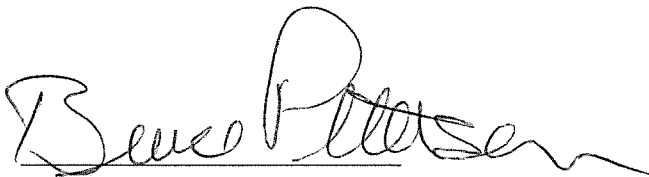
**RENTAL ORDINANCE:**

- John went through the Rental Ordinance and grammatically changed some of the verbiage to make it more succinct and readable. The rental ordinance's meaning and intent was not altered; with these few minor changes.

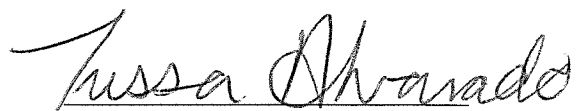
**Public Comments:** None (See above)

**Adjourned:** John Ollila – First, Bill Fink – Seconded adjourned at 3:40 PM:

Respectfully Submitted:



Bruce Petersen, Twp. Supervisor



Tressa Alvarado, Clerk