

Charter Township of Portage  
Special Board of Trustees Meeting  
June 19, 2019  
Township Hall  
47240 Green Acres Road  
Houghton, MI 49931  
(906) 482-4310

The meeting was called to order at 12:00 pm. Those in attendance were Supervisor Bruce Petersen, Clerk Amy Skewes, Treasurer Betsy Smith and Trustees Peggy Anderson, Bill Bingham, Bill Fink and John Ollila.

**1. Review Water Treatment Charges from Sewage Authority:**

Petersen had an update from the City of Houghton, they are proposing to charge 1.1% on the total gallons of sewage used over 100,000 for the May bill; there will also be a forbearance agreement The City is also proposing to use this rate going forward on future bills. The decision will be made soon. Ollila asked if anyone could foresee the change causing problems in the future.

**2. Manderfield Water Line Easement:**

Township will get an easement from Matt Manderfield for the new water line for the Abramson property. His only request in lieu of a payment for the easement was to have a larger line installed. After research, Bruce found a 4 inch line at a good price.

**3. Three Contested high water billings:**

The water meter was tested by our DPW Department, from the Hix property. The labeled meter was reading accurately. After discussion it was determined that the labeled meter will be tested by an independent party. All three water bills will be decided at the next regular meeting, scheduled July 8, 2019.

**4. Cemetery BS&A Software upgrade:**

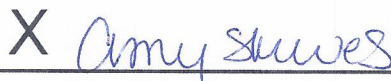
Petersen spoke to BS&A, to upgrade the cemetery software, cost approximately \$2,000 to \$3,000. This would allow the software to be used on any computer and also be upgraded to the newest version. Bingham made a motion to find available funds in the budget to authorize the purchase of the new BS&A software up to \$3,000.00, seconded by Anderson. Motion carried by a roll call vote. Aye: Anderson, Bingham, Fink, Ollila, Petersen, Skewes. Nay: None

**5. Public comments:** None

**6. Adjourn :** Bingham motioned to adjourn at 1:15, seconded by Ollila. All in favor



Bruce Petersen  
Supervisor



Amy Skewes  
Clerk