

~~Draft~~ Approved
 Charter Township of Portage
 Regular Board Meeting
 January 13, 2014
 Township Office
 47240 Green Acres Rd
 Houghton, MI 49931
 (906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Treasurer Carol Little, Trustees Peggy Anderson, Andrew Kemper, John Ollila, Bill Bingham and Clerk Jamie Solka

The Pledge of Allegiance was said.

Motion Made by John Ollila to amend the agenda, second by Jamie Solka, all voted in favor, motion carried.

Additions include:

- 1) Office Hours - New Business
- 2) Payroll – New Business
- 3) Zoning Plan – New Business

Motion made by John Ollila, second by Andrew Kemper to approve meeting minutes from December 9, 2013 – all voting yes. Motion carried.

The Bills were approved as presented at the meeting with a motion by John Ollila second by Carol Little. All voting in favor. Motion carried.

Clerk's Report – Budget to Actual report handed out

Treasurer's report – Carol Little reported because of Rural Development requirements money was moved from Range Bank (Portage Water Money Market – Repair/Replace account) to the (Bond and Interest account). Auditor was consulted and ok with this transfer.

Zoning Administrator's report – Supervisor Bruce Petersen read report

OLFD – Reported by Dave Harris – No Fire calls, 3 municipal calls

HTFD – Reported by Marty Raffaelli – No Fire calls, 3 Jaws calls, 29 total Jaws calls for 2013

Assessor's report – All have copies

Public Comments:

- 1) Asked for Supervisor Bruce Petersen to call Houghton County to plow to the end of Dodge Street
- 2) Eric Waara with UPEA gave a brief update on the Green Acres Road Sewer Project

Correspondence:

- A) Blue Key – Winter Carnival solicitation for financial assistance ***Board Declined**
- B) DEQ – Keweenaw Land Association has a permit in for culvert placement
- C) MiDeal Membership – Township is not updating membership
- D) Permit Issuance – Health Department sent clearing house sheet of permits with Portage Township

Proof of

- E) Note – Moyle/Valley View Quarry sent liability ^insurance for 2014

Unfinished Business:

A) Meeting dates for 2014 – John Ollila made a motion to continue meetings the second Monday of month – Tapiola meetings May 12th and October 13th at 7:00 p.m. second by Peggy Anderson. Motion passed on all yes vote

B) 2014 Budget Review and Acceptance – Public hearing was held before this meeting to discuss the budget. John Ollila made a motion to approve the budget as discussed and proposed in the previous meeting, second by Bill Bingham, all voting in favor, motion carried.

C) Planning Commission met on January 8, 2014; with some changes that need to be made they voted to submit the Master Plan to the Board tonight with a resolution and to accept the Master Plan as it came from the Planning Commission.

John Ollila made motion we accept the Master Plan as is, second by Bill Bingham. Motion passed on all yes vote

Heider who

D) No bids for snow removal – OLF & Pavilion. Dave Harris was contacted by Joe ^Hider and will remove

Heider

snow for \$40.00 per accurance. Motion made by John Ollila to pay Joe ^Hider \$40.00 per time to remove snow at the Otter Lake Fire Hall & Pavilion, second by Jamie Solka. All voting in favor, motion carried.

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Joe ^Hider was hired twice before hand to plow, motion made by Carol Little to reimburse Joe ^Hider \$80.00 for plowing, second by Peggy Anderson, all voting in favor, motion carried.

E) KPBiz.net – emailed Supervisor Bruce Petersen still having issues with setting up phone and internet service, they are working on the issues and hoping to have up and running soon. Godaddy.com will be the internet domain hold

New Business:

A) Hurontown Fire Hall – Roof needs replacing, need to find the engineering report that was done for the roof, and hoping to put ad in paper for bids

- B) Hydrosphere in basement – Dorner Valve from Sussex Wisconsin here to replace valve
- C) Payroll – Overtime spreadsheet handed out to board members, board decided to wait and have personnel committee meeting to discuss and report back to the board on February 10, 2014
- D) Office Hours – John Ollila made motion starting February 1, 2014 that the Portage Township Office be open Monday thru Thursday same business hours, second by Carol Little. Motion passed on all yes vote
- E) Zoning Plan – Should hold a special meeting to discuss zoning and have public input

of

F) Rukkila/Negro – John Ollila made motion to accept Rukkila Negro to be Auditor ~~on~~ record, second by Bill Bingham. Motion passed on all yes vote.

Committee Meeting:

A) Chassell to Houghton Trail & Recreation Committee Meeting held on January 8, 2014 – the money the

has must has melted

DNR have for the trail has to be spent by October 1, 2014. Once the snow is melting DNR recreation

residents

specialist Ron Yesney will take a walk along the trail with interested residence to get input.

and

B) Planning Commission Meeting on January 8, 2014 – Discussed Master Plan Kissel Chevrolet, and

R low

them recommending the small-pressure system for sewer *along Green Acres Road

C) WUPPDR Meeting – December 16, 2013

D) Board of Review Workshop February 11, 2014 – Need to add Bill Fink to list. Look into the U.P. Assessor Association

E) US 41/M26 Quarter Meeting on January 9, 2014 – There will be a great deal of work being done on the Houghton Hancock bridge in 2015

Other Business:

A) Hourly Employees hours to be discussed at the Personnel Committee Meeting

Public Comments:

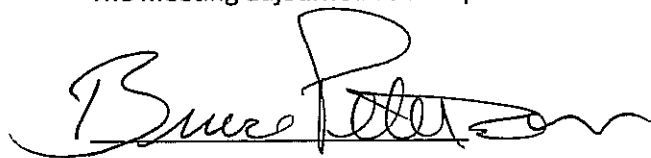
1) Bruce Petersen was asked if there is a water leak up from the office on Green Acres Road. This leak

has yet been

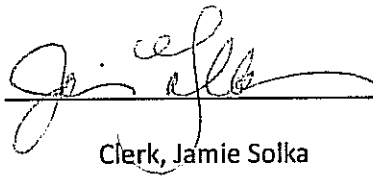
was noticed for a long time, and it was not ^taking care of.

Attendance: Dave Harris, Joseph Lett

The meeting adjourned at 8:20 p.m. on a motion by John Ollila second by Peggy Anderson

A handwritten signature in cursive script, appearing to read "Bruce Petersen".

Supervisor, Bruce Petersen

A handwritten signature in cursive script, appearing to read "Jamie Solka".

Clerk, Jamie Solka

***Additions**