

~~Draft~~ Approved
 Charter Township of Portage
 Regular Board Meeting
 March 10, 2014
 Township Office
 47240 Green Acres Rd
 Houghton, MI 49931
 (906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Trustees Peggy Anderson, Andrew Kemper, John Ollila, Bill Bingham and Clerk Jamie Solka
 Absent: Treasurer Carol Little

The Pledge of Allegiance was said.

Motion Made by Bill Bingham to approve the agenda as presented, seconded by John Ollila, all voted in favor, motion carried.

Motion made by Peggy Anderson, second by Andrew Kemper to approve meeting minutes from February 10, 2014 with corrections – all voting yes. Motion carried.

The Bills were approved as presented at the meeting with a motion by John Ollila second by Bill Bingham. All voting in favor. Motion carried.

Clerk's Report – Budget vs Actual handed out. Reports need to be done Wednesday before the Monday meeting

Treasurer's report – All have copies

Zoning Administrator's report – Nothing to report

Calls Call.

HTFD – Reported by Marty Raffaelli – 4 Fire ^ eall, 1 Jaws ^ ealls. Bill Bingham made motion to accept Nick Lanto as new member, second by Andrew Kemper. All voting in favor. Motion carried.

Assessor's report – All have copies.

Public Comments:

Mike Destrampe – Stated he had the water thawed and contractor said water was frozen from under road, would like the Township to reimburse for the charges of \$850.00

Scott & Heidi Riutta – Township turned water off and when the water was turned back on the pipes were frozen, would like the Township to reimburse for the charges of \$250.00

Fred Raffealli - Stated he had the water thawed and contractor said water was frozen from under road, would like the Township to reimburse for the charges of \$350.00

Lorenz

Jennifer Kelly Lorenz – introduced herself and stated she will be running for Houghton County Clerk
 Mark Kempainen – Stated customers responsibility is from the curb stop to the house, anything before the curb stop the Township should be responsible

Bill Bingham made the motion to pay for the 3 individual's water thawing bills and to send out mailer to remind to their

^all Portage Township water customers ^ run ^ water, Second by Andrew Kemper. Further comments from John Ollila stated we need to look at each situation as case by case and may have to inspect on site. Supervisor Bruce Petersen stated that each individual should have to come to township meeting and present the enlightening facts to the board for a decision to be made at meeting. All voting in favor. Motion carried.

Correspondence:

A. Paul and Melissa Witting gave written statement from their contractor Tony Burcar that their water service was frozen under street. Would like the township to reimburse for the charges. Supervisor Bruce Petersen recommended that we take the same action as we did for the other customers with water frozen under street.

B. DEQ – Water System Operator Certifications training - notice to be given to maintenance guys

- C. Houghton County Transfer Station – Notice of finance charges that will be changing/posted on bulletin board, Supervisor Bruce Petersen to put on township website
 D. John Parton – partial list for the Board of Review to follow. List will be handed out to the BOR meeting on March 11, 2014
 E. WUPPDR – Full commission meeting on Twilly's Bar March 17, 2014 at 5:00

Unfinished Business:

- A) KPBiz.Net – Phone has been changed over and Internet Services are in the process of being changed with the domain to be changed to Godaddy.com Jim Beelen
 B) Zoning Manual Review – John Ollila talked with Jim Beelen of the MTA. ^ he strongly suggested that the townships attorney attend a meeting to advise us on the process of updating the Zoning Manual
 C) Runoff Ordinance with City of Houghton – Supervisor Bruce Petersen talked to Eric Waara – the goal prevent run off damage
 would be to assist a contractor with how to design and ^safe-guard run-off
 update
 D) UPEA/Chris Holmes gave an ^updates on the Green Acres Road Sewer Project Process

New Business:

- A) Water Running – Freeze up announcement
 B) Personnel manual (2005 Vintage) – Copies handed out to board members to review/comment by June 9, 2014 meeting.

Committee Meeting:

- A) Personnel/Insurance Committee Meeting – 2/26/14
 B) BOR Organizational Meeting – 3/4/14, BOR 3/10/14 (23) people came to meeting
 C) Maintenance worker Tom Dorvinen attended Dorner Valves Seminar at UPEA on Cla Valves – 2/27/14 (Tom Dorvinen attended)
 D) KEDA Sponsored MIOSHA Excavation Training – 2/18/14 (Mike Becia, Tom Dorvinen, Marty Heikkila, Chuck Saari attended)
 E) Personnel Committee Meeting - John Ollila commented there will be another Personnel Meeting to go over OT again as the OT has not been rotated between all maintenance workers as it was previously discussed

Other Business:

None

Public Comments:

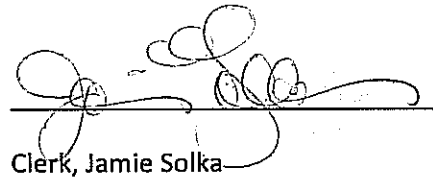
Mark Kemppainen stated that a lead man would/should make the Supervisors job easier

Attendance: Chris Holmes, Mike, Heidi & Scott Riutta, Jennifer Kelly Lorenz, Mark Kemppainen

The meeting adjourned at 8:53 p.m. on a motion by John Ollila second by Peggy Anderson



Supervisor, Bruce Petersen



Clerk, Jamie Solka