

~~Draft~~ Approved  
 Charter Township of Portage  
 Regular Board Meeting  
 May 12, 2014  
 Doelle Senior Citizen Center  
 Tapiola, MI 49916

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Treasurer Carol Little, Trustees Peggy Anderson, Andrew Kemper, John Ollila, Bill Bingham and Clerk Jamie Solka

The Pledge of Allegiance was said.

Motion Made by John Ollila to amend the agenda, seconded by Peggy Anderson, all voted in favor, motion carried.

**Additions include:**

1. Oiling of the Roads – New Business
2. Houghton County Data Collecting Tool - Correspondence
3. Edith Green - Correspondence
4. Kevin Harju – Bus Stop pick/up sign
5. Rob Olsen/Doelle Senior Citizens Center – New Business
6. MDOT Quarter Advisory Meeting – Committee Meeting & Updates
7. Planning Commission Meeting - Committee Meeting & Updates
8. Treasurer/New Deputy – Treasurers Report
9. Clerk/New Deputy – Clerk’s Report

Motion Made by John Ollila second by Peggy Anderson to approve Meeting minutes from April 14, 2014 with corrections – All voting yes. Motion carried.

The Bills were approved as presented at the meeting with addition of Accident Fund for \$6,391.00 and The City of Houghton for \$48,818.47, motion by Bill Bingham second by Peggy Anderson. All voting in favor. Motion carried.

Clerk’s Report – Budget vs Actual handed out. Kerry Jutilla was hired as the new Deputy Clerk. Clerk Jamie Solka went to Charter Township of Calumet for some Election training Tuesday May 5, 2014.

Treasurer’s report – All have copies. Treasurer Carol Little stated the Township Audit is in progress, Debbie Francos was hired as the new Deputy Treasurer

Zoning Administrator’s report – Supervisor Bruce Petersen read report.

HTFD – Reported by Marty Raffaelli – 6 Fire calls, 2 Jaws call and the fire hydrant at the fire hall is thawed.

Assessor’s report – All have copies.

**Public Comments:**

None

**Correspondence:**

- A. Zoning Essentials Workshop – MI Association of Planning May 20 & 21 2014
- B. UPEA – Hurontown Fire Hall Roof was looked at and a report was given – Supervisor Bruce Petersen will put a notice in paper for bids.
- C. Tikky’s Tree Service gave a quote for the remaining 20 hazardous trees marked in Forest Hill Cemetery to be cut down. Motion made by Bill Bingham to have Tikky’s Tree Service remove the 20 hazardous trees for \$4250. Second by John Ollila. All Yes votes, Motion carried.
- D. Bridgefest Sponsorship – Townships cannot sponsor
- E. MTA Upcoming Workshops – Regional Meeting held on June 25, 2014
- F. Pat VanDusen Resignation from Board of Appeals – Bill Bingham made a motion to accept Pat’s resignation. Second by Andrew Kemper, all voting in favor, motion carried.

E. Edith Green Resignation from Portage Lake Library Board – John Ollila made a motion to accept Edith's resignation. Second by Peggy Anderson, all voting in favor, motion carried.

F. Planning Commission vacancy – Posting vacancies on Township Office door and on website.  
water

G. Data Collecting Tool – Portage Township had another major ^ break. Supervisor Bruce Petersen has been sending all data to Jack Dueweke for his data collecting tool for all units of Government to make a case for emergency funding.

H. DEQ – Sent a letter stating our water system meets DEQ requirements.

I. Steve Kallungi called with concerns with blind corner since it's dangerous for school bus pickup by Hupp Puppies – Supervisor Bruce Petersen contacted Kevin Harju to get a sign made for this area.

J. Township Board made a suggestion to contact Kevin Harju to relocate the "resume speed" that is currently placed before the Valley View Quarry and move it to the top of the hill after the corner somewhere before Isle Royal Apartments so 35 MPH will be in effect through Dodgeville.

**Unfinished Business:**

A) Zoning Manual Redo– Pat Coleman gave a presentation and answered some questions and concerns that John Ollila raised. Pat Coleman stated he will provide us with a time-line and this is his final quote of \$17,000 with no hidden fees. John Ollila made a motion to hire Pat Coleman to update our Zoning Manual in the amount of \$17,000. Second by Peggy Anderson, all yes votes, motion carried.

B) Green Acres Sewer Project – Chris Holmes from UPEA gave an update on the Green Acres Sewer Project

C) Copper Country Ford order notification – Truck is ordered

D) Cemetery Hazardous Tree Removal – See Correspondence

E) Hurontown Fire Hall Roof Replacement – See Correspondence

**New Business:**

A) DPW Sewer Flow Monitoring – Notice put in newspaper & 7 notices sent to customers

B) Audit – 2013 (Posted 2011 and 2012 posted on website)

C) PAAR Plan Risk Assessment Review Recommendation – Park Signage

D) Surplus/Non Functioning Equipment put out on bids

E) Oiling of the Roads – Individuals who want oil will be responsible for the cost of oiling, need contact the Kevin Harju with the Road Commission

F) Rob Olson with Doelle Senior Citizen's Center – Asked if Portage Township would help financially in the cost to clean the septic tank. Township Board will make a decision when the cost is known.

**Committee Meeting:**

A) Sewer/Water Committee Meetings – May 2, 2012

B) B.O.A. Hearing Meeting – 5/16/14

C) MDOT Annual Project Meeting – 4/28/14

D) MTA Houghton Country Chapter Meeting – 4/19/14

**Other Business:**

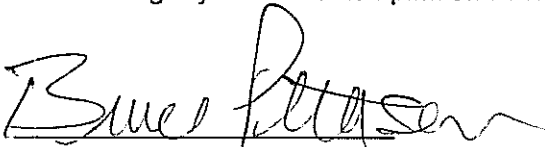
**Public Comments:**

Mark Kemppainen stated his concerns with all the spending. He also wanted the meters to be read from the beginning of May to give a clear reading

Kueber-

Attendance: Mark Kemppainen, Chris Holmes, Linda Rulison, Dale Belanger, Melanie ^ Watkin, and Pat Coleman

The meeting adjourned at 8:54 p.m. on a motion by John Ollila second by Jamie Solka



Supervisor, Bruce Petersen



Clerk, Jamie Solka