

Draft
 Charter Township of Portage
 Regular Board Meeting
 February 10, 2014
 Township Office
 47240 Green Acres Rd
 Houghton, MI 49931
 (906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Treasurer Carol Little, Trustees Peggy Anderson, Andrew Kemper, John Ollila, Bill Bingham and Clerk Jamie Solka

The Pledge of Allegiance was said.

Motion Made by John Ollila to amend the agenda, seconded by Jamie Solka, all voted in favor, motion carried.

Additions include:

- 1) Health Insurance Payment – New Business
- 2) Freeze Policy – New Business
- 3) UPPEA – Unfinished Business
- 4) Jim Beelen – Correspondence

Motion made by Bill Bingham, second by John Ollila to approved the minutes of 12/9/2013 Special Meeting, 1/13/14 Budget Hearing, 1/13/14 Regular Meeting with corrections to – all voting yes. Motion carried.

The Bills were approved as presented at the meeting with a motion by Carol Little second by John Ollila. All voting in favor. Motion carried.

Clerk's Report – Talked to Beth at Charter Township of Calumet, she is going to help me with election

Treasurer's report – Treasurer or Deputy Treasurer will be here for taxes on Friday February 14 and 28.

Zoning Administrator's report – Supervisor Bruce Petersen read report

OLFD – Reported by Dave Harris – One Fire calls, 3 First Responder calls

HTFD – Fire hydrant at the Fire Hall is froze

Assessor's report – All have copies

Public Comments:

1) Tammy Peterson stated that she had notified Portage Township that she does not have a direct water line to her home. Andrew Kemper made motion to thaw Tammy Petersen's waterline, second by John Ollila. Motion passed on all yes vote. *Supervisor Bruce Petersen will contact Superior Nation Bank

2) Mark Kempainen stated we need to be watching man holes to minimize inflow and keep the numbers down. Read and React.

Correspondence:

A) Houghton County Road Commission Public Hearing – 1:30p.m. Monday February 17, all the ^work road approved for 2014-2017

B) JJ Keller – Safety Firm - Charges \$249.00/year to update MIOSHA manuals - Board decided to print the free updates offline

C) MIOSHA – Letter of acceptance, we meet their requirements

- D) Signage permit for the Secretary of State's office – up to 30% on front of building. Supervisor Petersen stated that they need to add up the total individual area of large letters keep it below that.
- E) John Ollila called MTA talked to Jim Beelen about the procedure by which a revision of Zoning Ordinance is begun. Jim stated it would be wise as a Township Board to set forth ordinance issues being Municipal Civil Infractions as penalties, this way it's a substantive way to enforce penalties

Unfinished Business:

- A) Split out alarms for Sensaphone Dialer – 1st Technologies worked on the valve operation
- B) KPBiz.net – Phone and Internet service will be changed over soon.
- C) Web-Site Minutes/Agenda Populating is on the Portage Township web page
review to appropriate agencies.
- D) UPEA – Chris Holmes stated they sent out the environmental ^ letters have been sent out^
Planning Commission recommended the low pressure grinder pump for the Green Acres Road Sewer project. The board would like to look into all the options to see what the costs will be.

New Business:

- A) Hurontown Fire Hall – Club Room Construction being worked on within the Fire Department
- B) Mike's Plow Truck – Transmission Gone. Motion made by Carol Little to purchase a new plow for the red ford F250, Second by John Ollila, Motion passed on all yes vote.
- C) Zoning Manual Review – Methodology - Tabled
- D) KEDA Sponsored MIOSHA Workshop Tuesday February 18, 2014. 3-Maintenance/1-Cemetery workers to attend. Normally \$130.00/person, Supervisor Bruce Petersen put in for a Grant which only cost \$60.00/person
- E) Freeze Policy – handed out and put in the Township website

Committee Meeting:

- A) Personnel/Insurance – 1/16/14 – Discussed OT hours, # of hours need to be distributed between the 3 maintenance guys evenly
- B) Personnel/Insurance – 1/23/14 – Met with 3 DPW staff to discuss hours worked on the weekend, weekend overtime will be rotated evenly between all 3 maintenance guys. Mike Becia would like to opt out his health insurance family plan and receive a stipend.
- C) Met with UPEA – Kissel Runoff Concerns – 1/21/14 Whole new set of plans for Kissel. DEQ asked Kissel to put sediment traps on Shopping Cart Creek. This would take a great deal of sediments out.
armoring
They will also include energy dissipating rock ~~harboring~~ so the water will not create erosion.

Other Business:

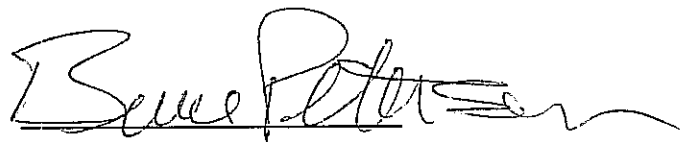
- A) Ice Rink lights – Being left on all night long/Timer needs to be installed.
- B) John Ollila made motion to buy new vacuum for office and cancel D&L Janitorial, second by Carol Little. Motion passed on all yes vote.

Public Comments:

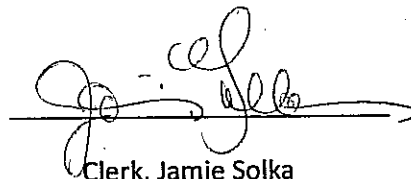
- 1) Mark Kemppainen stated he likes the website, asked if we designated a lead man. Supervisor Bruce Petersen stated that he named Mike Becia the lead man.

Attendance: Dave Harris, Chris Holmes, Tammi Peterson & Mark Kemppainen

The meeting adjourned at 9:25 p.m. on a motion by Bill Bingham second by John Ollila



Supervisor, Bruce Petersen



Clerk, Jamie Solka

*Additions