

Draft– Approved
 Charter Township of Portage
 Regular Board Meeting
 April 14, 2014
 Township Office
 47240 Green Acres Rd
 Houghton, MI 49931
 (906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Treasurer Carol Little, Trustees Peggy Anderson, Andrew Kemper, John Ollila, Bill Bingham and Clerk Jamie Solka

The Pledge of Allegiance was said.

Motion Made by John Ollila to approve the agenda as presented, seconded by Andrew Kemper, all voted in favor, motion carried.

Motion made by John Ollila, second by Andrew Kemper to approve meeting minutes from March 10, 2014 with corrections – all voting yes. Motion carried. Motion Made by Peggy Anderson second by Andrew Kemper to approve Special Meeting minutes from March 31, 2014 – All voting yes. Motion carried.

The Bills were approved as presented at the meeting with addition of Accident Fund for \$6,391.00 and White Water Associates for \$34.00, motion by Andrew Kemper second by Bill Bingham. All voting in favor. Motion carried.

Clerk Jamie Solka made a motion to renew the agreement with Goodwill Industries to handle the destruction of confidential documents, billed at \$0.18 per pound, second by John Ollila. All voting in favor – Motion carried.

Clerk's Report – Budget vs Actual handed out.

Treasurer's report – All have copies. Township Audit will begin the week of April 21, 2014. Collection of late taxes has been turned over to county.

Zoning Administrator's report – Supervisor Bruce Petersen read report.

HTFD – Reported by Marty Raffaelli – 3 Fire calls, 1 Jaws call.

Assessor's report – All have copies.

Public Comments:

None

Correspondence:

Supervisor Bruce Petersen handed out all correspondence.

Unfinished Business:

1) Green Cemetery – Jay Green the President of Keweenaw Green Cemetery gave a presentation on the process of establishing a green cemetery. Cemetery committee will meet with the group.

A) Green Acres Sewer Project – Chris Holmes from UPEA gave an update on the Green Acres Sewer Project

B) KPBiz.net –E-Mail domain change to Go-daddy, service for the main office will no longer have telephone/Internet through Charter Communications

C) Web-site Minutes/Agenda Population – Minutes and Agenda entered on Township Website

D) Zoning Manual Review – Trustee John Ollila talked to Cindy and Jim with MTA – Would be in the Townships' best interest to have legal counsel look over Zoning Manual before new one is presented to the public. Supervisor Bruce Petersen is going to get some options for Planner to hire.

E) Truck Bids – Copper Country Ford, Big Valley, Frei Chevy and Kissel Chevy all had bids for the board to review. Carol Little made a motion to accept the bid from Copper Country Ford for \$23,515.00 for 2015 F250 truck, second by Jamie Solka. All voting in favor, motion carried.

F) Gas Monitor Purchased – confined entry protocol requirement by MIOSHA was purchased for \$767.95

New Business:

- A) Hurontown Fire Hall Roof Emergency – Supervisor Bruce Petersen is going to seek bids for the roof.
- B) DNR Passport Grant Applied for Dodgeville Ice Rink Surface materials based on the amount of \$14,000.00
- C) Water Run Policy Committee recommendation – Running water with meter reading estimates till the will
end of April, on May 1, 2014 the meters readings will start at 0 and the township ^absorbs the overage costs.
- D) Wireless Router needed for the Election Poll laptops – Clerk Jamie Solka made a motion to purchase wireless router up to \$100.00 for township office for the frequent updates on the 3 - Election laptops. Second by Andrew Kemper - all voting in favor, motion carried.
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- F) Jack ^Dewieky the Houghton County Emergency Coordinator is collecting winter water data from the townships. Supervisor Bruce Petersen has been updating the data.

Committee Meeting:

- A) Personnel/Insurance Committee Meeting – 3/18/14
- B) WUPPDR General Council – 3/17/14
- C) Sewer/Water Committee Meetings – 3/18/14 and 4/3/14. Treasurer Carol Little wanted to go on record to state the Township Board needs to have the final vote when refunding money for any water/sewer customers, the Sewer/Water Committee does not have authority to make this call.
- D) MTA Local Chapter @ New Quincy/Franklin Fire Hall – 3/25/14
- E) Special Board Meeting to consider DNR Passport Grant – 3/31/14

Other Business:

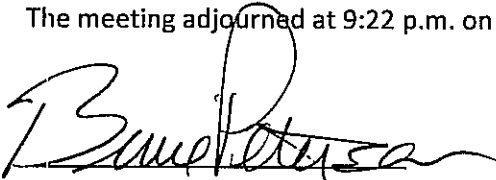
Assessor Agreement – John Ollila made a motion to accept the Assessors Agreement for 2014, second by Peggy Anderson. All in favor, motion carried.

Public Comments:

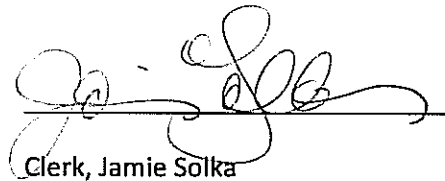
Fire Chief Marty Raffaelli asked the board to consider having the maintenance guys help water customers that are having flooding issues.

Attendance: Chris Holmes, Joseph Lett

The meeting adjourned at 9:22 p.m. on a motion by John Ollila second by Peggy Anderson



Supervisor, Bruce Petersen



Clerk, Jamie Solka