

CoVid 19 Memo, Charter Portage Township 3/16/2020

The Charter Township of Portage has made the following adjustments in alignment with recommendations from our governor in order to preserve the health of those working in our office as well as our residents and the community at large. We hope that residents are keeping safe and not taking any unnecessary trips out in order to protect the health of our community.

As future changes are made, they will be announced:

- On our door with signs
- To the local newspapers and news outlets
- On our [website](#)
- On our [facebook](#) page

Meeting cancellations:

The Monthly Township Board Meeting scheduled for March 16, at 7pm has been postponed until further notice.

Board of Review final follow up meeting is March 17, 9am-11am. This is open to the public. Please be prepared to use social distancing techniques if you attend or do not attend if you are feeling ill.

Office Operation:

We will operate our office from 9am-3pm, Monday-Thursday, provided that our staff are healthy and available to work.

Our doors will be closed to the public. We will meet with people

- On the phone at 906-482-4310
- Via email – supervisor@charterportagetwp.org, clerk@charterportagetwp.org, treasurer@charterportagetwp.org, assessor@charterportagetwp.org, or ctpwater@charterportagetwp.org
- By appointment if needed

Please call our office if you have any questions or need any community resources.

Payments:

- Our drop box is open 24 hours/day
- Can be mailed to 47240 Green Acres Rd, Houghton, MI 49931
- Via ACH by completing the ACH form on our website

Township Operations:

If you have any immediate issues requiring assistance, please call the township office. During off hours, please call the township supervisor at 906-281-3890.