

**Charter Township of Portage**  
**Houghton, Michigan**  
*“Progress our Goal”*

**Regular Board of Trustees Meeting**  
**January 13, 2020 – 7:00 P.M.**

**Monthly Meeting Discussion Items:**

1. Call to Order
2. Pledge Allegiance
3. Additions or Changes to the Meeting Agenda
4. Approval of Trustees Prev. Minutes: (Dec. 16<sup>th</sup> Hearing/Monthly Mtg. & 2019 Budget Work Session on Dec. 18<sup>th</sup> 2019)
5. Approval of the Bills
6. Review Clerk’s Report – (New Networking Equipment & Software)
7. Review Treasurer’s Report
8. Review Zoning Adm. Report (John/Bill) for (December 2019)
9. Review Fire Department Report’s
10. Review Assessor’s Report
11. Trustee Reports/Updates
12. Public Comments:
13. Correspondence: BCBS Pamphlet, Bridgefest Announcement, MRWA Workshop – Asset Management, Grace Wetton – E-Mail
14. Old Business:
  - A. Green Acres Rd. Sewer/Infiltration Joint Proj. – Eng. Design & Bid Let Progress.
  - B. ISD Collection For Summer Taxes – Reasonable Expense for Their Collection.
  - C. City of Houghton – Waste Water Treatment Contract.
  - D. USDA – RD – Form 1940 -1, Obligation of Funds - \$50,000.00 for Grant.
15. New Business:
  - A. M1 Rezoned to R3 on Gundlach Road – Church Purchase - Motion Required to Go to P.C. Requesting Their Action/Review.
  - B. Non-Sufficant Funds Check Charge for Returned Checks.
  - C. We Need to Add a Charge for Large, Digital FOIA Requests.
16. Meetings:
  - A. December 18, 2019 Budget Work Session – Finalized 2019 Budget.
  - B. December 10, 2019 EGLE Meeting – Hydric Soils.
  - C. B.O.R Training – Feb. 11, 2020 at Magnusson – Houghton.
17. Public Comments:
18. Adjourn: