



**47240 Green Acres Road, Houghton, Michigan 49931**

## **Charter Portage TWP Invites You to a Special Meeting**

**Topics: Job Descriptions, Changes to Personnel Manual, Road Funding and Health Insurance.**

**Date/Time: May 17, 2024 (Friday) at 1:30 P.M.**

**Where: Township Office Located at 47240 Green Acres Road.**

### **Discussion Items:**

**>> Job Duty Description Review, Benefits Offered and Board Approval for DPW Supervisor.**

**>> Personnel Manual Updates and Modifications.**

**>> Denton and Gaffney Road Funding - Rd. Commission Grant.**

### **Public Comments:**

### **Adjourn:**

47240 Green Acres Road, Houghton, Michigan 49931

Phone: (906) 482-4310 Fax: (906) 482-4942

MI Tax Exempt Number: 38-600-6265

*The Charter Township of Portage is an Equal Opportunity Provider and Employer*