

**Portage TWP - Cemetery Committee Minutes
07/21/2014**

Where: Township Office – Green Acres Rd.

When: 4:00 P.M.

Who Present: Tony Sleeman, Marty Heikkila, Bruce Petersen , John Ollila
& Bill Bingham

Discussion Points:

- Discussed the inadequacy of the irrigation system at the cemetery. Tony indicated that he thought he was receiving his true value for the amount of water that was available versus the \$20.00 per sprinkler head yearly cost. Ultimately our system is too small to handle the demand of 20/30 sprinklers on at once in any given area. The three privately contracted landscaper entities that take care of private, non-perennial plots like to come in and mow/water a large number of plots at once thus placing a high demand on the water system. Presently when the cemetery closes and over the weekends the water is shut off to the irrigation system. If the aging system is continued to be used and without larger mainline and or lateral replacements the contracted landscapers will have to stagger their watering schedule to limit the overall demand so each sprinkler head has enough volume/pressure to adequately water the individual plots/lots.
- It was decided that each “lot” usage would be:
2 cremains + 1 vault or 4 cremains
- Rate changes were discussed – See proposed rates on the attached schedule. Note: Rates are to be recommended to the full board for approval at the Aug. 11, 2014 meeting.

(See Following Attachment)

CHARTER TOWNSHIP OF PORTAGE
FOREST HILL CEMETERY RATE SCHEDULE
EFFECTIVE AUGUST 11, 2014

BURIALS	RESIDENT	NON-RESIDENT
Full size	300.00	400.00
Children	300.00	400.00
Stillborn	100.00	100.00
Cremains	150.00	200.00
Vault Storage – remains	100.00	100.00
Vault Storage – cremains	50.00	50.00
Vault Storage – stillborn	50.00	50.00

Saturday burials are \$400.00 additional. No Sunday or holiday interments. Saturday cremain burials are \$200.00 additional.

DISINTERMENTS	1000.00	1000.00
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LOT COSTS

Single grave lot	200.00	500.00
Double grave lot	400.00	1000.00
Quadruple grave lot	800.00	2000.00

ANNUAL CARE

Two grave lot	100.00	100.00
Four grave lot	150.00	150.00
Eight grave lot	250.00	250.00
Sixteen grave lot	300.00	300.00

PERPETUAL CARE – The rate for perpetual care services per grave is \$1000.00. Water to the site and site repair are extra prior to perpetual care agreement.

FUNERAL HOME DIRECTORS: All interment charges must be PAID IN FULL before services will be provided

WATER: A \$20.00 fee **per sprinkler** per year payable by lot owner or caretaker to defray the cost of water replacement costs and repairs.

SOD ON LOTS: 1 Lot = \$150.00, 2 Lots = \$200.00, 4 Lots - \$400.00, 8 Lots = \$800.00

Transfer deed ownership of grave lot(s): Short letter of transfer assigning ownership to another. Deed number, if available, new owner's name. Three copies needed: one for Cemetery, one for Twsp. office, & one for new owner.

Cremaains: We need name, date of death, age at death for card file. Also, gravesite location or grave lot name.

LOT USAGE: 2 creamains + 1 vault or 4 cremaains

Discussion Points: (Continued)

- A pet cemetery might be set up for future inclusion within the cemetery.
- Tikky's tree service still has to remove approx. 16/17 marked trees in the cemetery. They have already downed one tree this spring – they will come back to do the rest probably next week. DPW staff will assist in the stock piling of the wood for donation to Little Brothers.

>> Adjourned by Bill at 5:30 P.M.

Respectfully Submitted:

Bruce Petersen
Township Supervisor