

-Draft Approved
Charter Township of Portage
Regular Board Meeting
April 13, 2015
Township Office
47240 Green Acres Rd
Houghton, MI 49931
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Trustees Peggy Anderson, Andrew Kemper, John Ollila, Bill Bingham, Treasurer Carol Little and Clerk Jamie Solka
Absent from Meeting: Supervisor Bruce Petersen

The Pledge of Allegiance was said.

Motion Made by Jamie Solka to nominate Andrew Kemper to conduct the meeting, seconded by Bill Bingham, all voted in favor, motion carried.

Motion Made by John Ollila to amend the agenda, seconded by Jamie Solka, all voted in favor, motion carried.

Additions include:

1. Edwards Jones – New Business
2. Township Clean - Up – New Business

Motion made by Bill Bingham, second by Peggy Anderson to approve meeting minutes with corrections from Regular Meeting minutes from March 9, 2015 – All voting yes. Motion carried.

Motion made by Peggy Anderson, second by Andrew Kemper to approve bills as presented at the meeting, All voting in favor.

Clerk's Report – All have copies.

Treasurer's report – All have copies.

Zoning Administrator's report – None

Bill Bingham made a motion for Supervisor Bruce Petersen to write Jon Marshal a letter and request he stops in the office at least once per week or call for any Zoning Correspondence. Anonymously seconded, all voting in favor. Motion carried.

HTFD – Reported by Marty Raffaelli – 2 Chimney Fire calls, no jaws calls.

OLFED – Report by Dave Harris – 6 Fire calls, Dave stated he retired at the last department meeting and recommended Ted Soldan for new Fire Chief. Motion made by Bill Bingham to accept Ted Soldan as new Fire Chief for OLFED, second by John Ollila, all voting in favor. Motion carried.

Assessor's report – All have copies.

Public Comments:

- 1) Rod Guilbault suggested that the Township come up with a freeze-up policy for the maintenance guys to help provide assistance with locating water shut offs. Water and sewer committee will meet to discuss and have a plan in place for 2016.
- 2) Dave McAdam stated his bill was not average correctly. Would like his bill from January, February and March to be averaged.
- 3) Marty Raffaelli stated that six or so months ago he requested his name/number be removed from the 911 call list for water and sewer emergency issues. THIS STILL NEEDS TO BE DONE!
- 4) Mark Kempainen suggested that all board motions should be acted on by the next regular board meeting.

5) Shawn Lesch with Portage Township Library gave a brief presentation on all the resources available for public.
John Ollila made a motion to accept Barry Pegg for the new Portage Lake District Library Representative, second by Bill Bingham, all voting in favor. Motion carried.

6) Sally Santaforod appreciated the notice when blasting was being done in the pit.

Correspondence:

Andrew Kemper handed out all correspondence

Unfinished Business:

- A) UPEA/Chris Holmes – Gave an update on Green Acres Road Grant and Infiltration Study
- B) FOIA Policy/Resolution was tabled until May Regular Board Meeting.
- C) Green Cemetery – Jay Green gave an update about Lynn Madison response from Western UP Health Dept. There are no additional costs or requirement due to the existing cemetery to adopt a green burial practice.
- D) Edwards Jones – Signatories for Portage Township – Treasurer Carol Little, Deputy Treasurer Debra Francis, Clerk Jamie Solka, & Deputy Clerk Amy Puuri
- E) Township Clean – Up – John Ollila will look into Adams Township’s practice

New Business:

- A) Portage Lake District Library Presentation given earlier in the meeting
- B) Keep Run Policy – Hurontown & Number 2 Location. John Ollila made a motion to end the keep run same day as City of Houghton on April 15. Second by Bill Bingham, all voting in favor. Motion carried.
- C) Water Line thawing request – John Ollila made motion to pay for the water and sewer reimbursement requests, second by Jamie Solka. All voting in favor, motion carried.
- D) Rukkila/Negro – Letter of Engagement signed
- E) Consumers Mutual Insurance letter confirming delta dental coverage -- Signed and email

Committee Meeting:

- A) Houghton County Recycle Task Force – 3/16/15, 3/25/15 & 3/29/15
- B) Sewer & Water Committee Meeting – 3/17/15
- C) Cemetery Committee Meeting – 2/18/15
- D) US 41/28 Corridor MDOT meeting – 3/12/15
- E) WUPPDR Meeting – 3/16/15

Other Business:

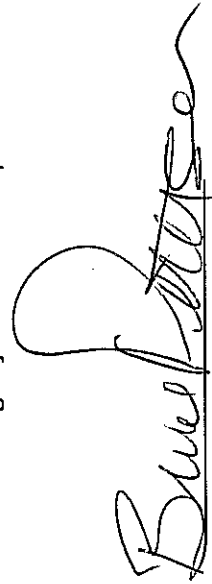
None

Public Comments:

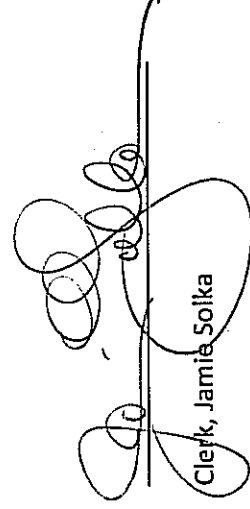
None

Attendance: Mark Kemppainen, Dave Harris, Steve Leche, Dave McAdam, Rod Guilbault, Jay Green, Chris Holmes and Marty Raffea!

The meeting adjourned at 8:37 p.m. on a motion by John Ollila second by Bill Bingham



Supervisor, Bruce Petersen



Clerk, Jamie Solka