

Draft-Approved

Charter Township of Portage
 Regular Board Meeting
 January 14, 2013
 Township Office
 47240 Green Acres Rd
 Houghton, MI 49931
 (906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Trustees Bill Bingham, Andrew Kemper, John Ollila, Peggy Anderson, Treasurer Carol Little and Clerk Jamie Solka.

Motion Made by John Ollila to amend the agenda all voted in favor, motion carried. Additions include:

1. Board of Review Training Session - Other Business
2. Bills to approve November, December and Current – Other Business
3. Water/Sewer Rates – Other Business

Motion to approve minutes of December 10, 2012 with corrections was made on a motion by John Ollila, Seconded by Andrew Kemper – all voting yes. Motion carried.

Motion to approve December 18, 2012 special meeting minutes were approved on a motion by Bill Bingham, 2nd by John Ollila. All voting in favor. Motion carried.

Motion to approve December 18, 2012 Budget meeting minutes with corrections were approved on a motion by John Ollila 2nd by Bill Bingham all voting in favor, motion carried.

Motion to approve December 27, 2012 Special meeting minutes with corrections, Bill Bingham made a motion to approve the minutes, 2nd by John Ollila All voting in favor. Motion carried.

Peggy Anderson mad a motion to approve the bills as audited prior to the meeting 2nd by John Ollila. All voting in favor. Motion carried.

Clerks Report: Jamie Solka reported she is still working on updating the report.

Treasurers Report: Carol Little stated she's been receiving tax payments.

Zoning Administrator's report was read by Supervisor Petersen.

HTFD - Raffaelli reports 6 calls 4 fire, & 2 jaws. Turnout gear, power saw and 200' hose for the HTFD will be purchased with Grant monies.

OLFD – Otter Lake was first on the scene at fatal car accident in Tapiola, Hurontown Jaws of Life also responded.

Assessor's report was read by supervisor.

Correspondence:

MTA 2013 Board of Review meetings Bill Bingham made a motion to send the board of review members, assessor, and the treasurer if interested 2nd by John Ollila. Motion passed on all yes vote.

Unfinished Business:

a) John Ollila made a motion to approve the \$3500.00 contract and \$75.00 monthly fee to have Andrew Kemper and Bruce Petersen meet with Jeffery Primeau from opusWeb.com and invite him to the February to explore the website. 2nd by Bill Bingham. All yes vote, motion carried.

b) Bill Bingham made a motion to accept the Planning Commission Draft Master Plan and approve sending the plan out for a 63 day public comment period, it will also be available on the UPEA website. 2nd by Andrew Kemper. Motion passed on all yes vote.

c) Meeting in Marquette February 28 2013, regarding DEQ state sewer design monies. Bill Bingham made a motion to approve paying \$20,032.30 for rate increase additional fees regarding drilling across the canal road. 2nd by Andrew Kemper. Motion passed on all yes vote.

d) Amended Ordinance 141 published, would increase Portage water base fee and decrease sewage base fee. Bill Bingham made a motion to rescind the motion of the previous meeting and continue to look at the usage fees. 2nd by Andrew Kemper. Voting yes – Bill Bingham, Andrew Kemper, and Jamie Solka. No – Carol Little, John Ollila, Peggy Anderson, and Bruce Petersen. Motion Failed. Attorney working on rate changes.

e) To meet in 6 to 8 weeks to review a Storm Water Runoff Ordinance.

New Business:

- a) Charter Communications named Bruce Petersen as business contact person
- b) Adams Township Water rate increase of \$0.04 per 1000 gallons.
- c) Thank you note to be sent to Bruce Rukkala for donated cabinets.
- d) Township representative to the Portage Lake Library Board is needed.
- e) To check into insurance rates PAAR Plan for 2012 \$23,684 and 2013 \$24,086.
- f) Paper work for FCC Narrow Banding and License call sign renewal for the township tower is completed.
- g) Cleaning position for the township office to be posted. List of duties to be made up.
- h) Bingham made a motion to sign a 2 year contract with KPbiz.net to place an antenna on the water tank to supply high speed wireless internet and cell service – In exchange the township would receive free internet and phone services at the office, to re-negotiate after 2 years, 2nd by John Ollila All yes vote, motion carried.

Committee/Meetings:

- a) Sewer & Water – rate increase
- b) Personnel/Insurance 2 % raises for hourly regular employees.
- c) WUPPDER quarterly meeting Dec 17, 2012
- d) Planning Commission – Master plan

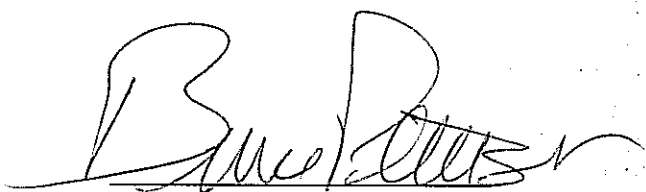
Other Business:

- a) Maintenance employees getting bids on supplies for insulation & door replacement from 41 Lumber & Moyles Building Supply

Public Comment:

1. Letter of intent for Master Plan

Attendance: Mark Kemppainen



Supervisor, Bruce Petersen



Clerk, Jamie Solka