

Charter Township of Portage
Regular Board Meeting
September 12, 2016
Township Hall
47240 Green Acres Road
Houghton, MI 49931
(906) 482-4310

The meeting was called to Order at 6:30 p.m. Those in attendance were Supervisor Bruce Petersen, Clerk Heidi Paoli Riutta, Treasurer Carol Little, Trustees Peggy Anderson, Bill Bingham, and John Ollila.

The Pledge of Allegiance was said.

Motion made by Bill Bingham to approve budget changes that were discussed, John Ollila seconded, all voted in favor, motion passed.

Motion Made by Bill Bingham to accept the agenda with additions. Carol Little seconded, all voted in favor, motion carried.

Motion made by John Ollila, supported by Peggy Anderson to approve the August 8th Board meeting minutes with corrections made, all voted in favor, motion carried.

Motion made by Peggy Anderson, seconded by John Ollila, to approve the bills as audited prior to the meeting, all voted in favor, motion carried.

Clerk's Report: Budget – January through June 2016

Treasurer's Report: Resolution – Transfer monies from Perpetual care to cemetery funds. Everyone voted in favor, Supervisor Bruce Petersen declared the resolution.

Zoning Administrator's Report: John Ollila spoke about the Zoning Ordinance.

Fire Departments Report: HTFD - 1 Jaws and 1 Fire, OLFD - 2 EMS runs

Assessor's Report: No Report

Public Comments: None

Correspondence:

Janet Johnson letter thanking Marty from the cemetery on all of his hard work and wonderful work efforts for a burial. Copper Country Family Dentistry, DEQ Letter indicating closed landfill still meets all closure parameters, WUPPDR Annual Meeting – Sept. 19, 2016, Nick Daavetilla responds to shut off notices that they are ok to send without going into an envelope.

Old Business:

- A) Green Acres Road sewer and Dodgeville/Hurontown Sewer Infiltration Correction progress – Joint Application to USDA – RD. – Chris Holmes spoke

- B) Danielson Construction Bid – \$13,000.00 Calverley floodway Construction, he would clear sight, do the work, spread soils, seal under garage, township responsible for seeding and mulching.
Motion made by John Ollila to take money from general fund to secure Danielson's bid or a lower bid, Peggy Anderson seconded, all voted in favor, motion passed.
- C) MIOSHA Inspection Report/Citations/Response and PRA sent – Safety data book needs to be at each place – Fine with MIOSHA for \$400.00 for fire extinguishers – penalty reduction agreement \$200.00
- D) New township sign in front of office – Elite sign installed August 19, 2016
- E) Baraga Phone – new township office phone installation of 5 phones.
- F) Zoning Administrator Position Advertised – Closes on COB Sept. 26, 2016
Motion made by John Ollila to have him and Bill Bingham stay as Zoning Administrators through December 2018, seconded by Carol Little, Bruce Petersen yes, Bill Bingham yes, Peggy Anderson No, Heidi Paoli Riutta Yes, voted 5-yes and 1-no, majority favored, motion passed.
- G) Recycling Inclusion with cities – price quote on dumpster for recycling is \$130.00 a month to participate. Board decided it will not work for the township at this time.

New Business:

- A) Trustee Resignation – Takes effect tonight – advertised closes @ COB on August 31, 2016 –
Motion made by John Ollila to accept Andrew Kemper's resignation, Bill Bingham seconded, all in favor, motion passed.
Motion made by Bruce Petersen to fill out Andrew's term until November 20, 2016 with Bill Fink, seconded by John Ollila, all in favor, motion passed.
- B) Zoning Board of Appeals (ZBA) – two resignations due to moving away – Mathew Dedo and James Rivard. Board of Appeals – hire 2 people and Board of Review – hire 1 person
- C) Municipal Civil Inractions & Dangerous Building Ordinance 134 and water shut-off – Nick's response.
- D) 2017 Committee assignments and monthly board meeting schedules.
Motion made by john Ollila to have board meetings still on the 2nd Tuesday of the moth for 2017 – meetings to remain @ 7pm – June meeting 2017 will remain at the Doelle Senior Center in Tapiola, seconded by Peggy Anderson, all in favor, motion passed.
- E) Tim Shiroda – Cemetery accident – Temporary person for cemetery? Training on Ladders for all meetings - OSHA
- F) DEQ Annual Water Test

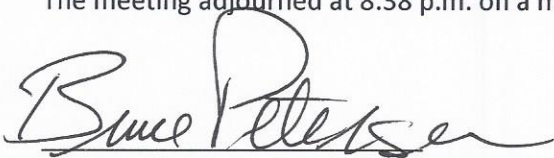
Committee Meetings and Updates:

- A) Park and Jacker Street Drainage Joint Meeting – August 8, 2016
- B) Zoning Board of Appeals – Jon Julien Front Offsets – August 23, 2016
- C) MTA On the Road – October 5, 2016

Other Business:

Public Comments:

The meeting adjourned at 8:38 p.m. on a motion by Bill Bingham, seconded by John Ollila.



Supervisor, Bruce Petersen



Clerk, Heidi P Riutta