

Charter Township of Portage
Regular Board Meeting
October 10, 2016
Township Hall
47240 Green Acres Road
Houghton, MI 49931
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Clerk Heidi Paoli Riutta, Treasurer Carol Little, Trustees Peggy Anderson, Bill Bingham, William Fink, John Ollila, and absent was Supervisor Bruce Peterson.

The Pledge of Allegiance was said.

Motion made by Carol Little to have Peggy Anderson, Trustee run the board meeting, seconded by William Fink, all voted in favor, motion passed.

Motion Made by John Ollila to accept the agenda with additions, Bill Bingham seconded, all voted in favor, motion carried.

Motion made by John Ollila, supported by Bill Bingham to approve the September 12, 2016 Board meeting minutes with corrections made, all voted in favor, motion carried.

Motion made by Peggy Anderson to approve this month's Bill's audited prior to the board meeting, seconded by Bill Bingham all voted in favor, motion passed.

Clerk's Report: Budget – January through June 2016, Charter accounts – 3 cancelled, AV Ballots, MTA questions answered.

Treasurer's Report: Push account – RVB to other banks

Zoning Administrator's Report: Bill Bingham spoke about Zoning Applications and Permits.

Fire Departments Report: HTFD - 1 Jaws and 2 Fire, HTFD used 800 gallons on 2 fires in September; OLFD – Ted Solden Absent

Assessor's Report: No Report

Public Comments: Resident of Hancock, member of Recycling, working with townships for recycling. Would like us to consider recycling in township, dumpster in a monitored site as a trial, \$130.00/month. Consider a trial next spring/summer for 3 months or a year.

Kristina Sundstrom of the township would also like the township to consider recycling and garbage pickup.

Board is not against recycling at this time but the concern is someone monitoring it at all times, we do not have the area or people to man an area at this time for this. Are there alternatives?

If the board was going to spend \$130.00 a month they would put up a street light on Frederick Street where it's so dark for children to walk to school.

Correspondence: Thank you note from Little Brother's, Otter Lake Dam Assessment

Old Business:

A) Green Acres Road sewer and Dodgeville/Hurontown Sewer Infiltration

- Correction progress – Joint Application to USDA – RD. – Chris Holmes spoke
- B) Danielson Construction Bid – \$13,000.00 Calverley floodway Construction, he would clear sight, do the work, spread soils, seal under garage, township responsible for seeding and mulching.
Motion made by John Ollila to take money from general fund to secure Danielson's bid or a lower bid, Peggy Anderson seconded, all voted in favor, motion passed.
 - C) Copper Country Dentistry Irrigation System Failure due to pressure surge – 30,000 gallons flowed through Garden Meter.
 - D) DNR 2016 Passport Grant Supplemental Info. Response – Scored 150 points
 - E) 2017 Budget Review – Motion made by John Ollila to have a budget meeting/workshop on Tuesday, October 25, 2016 at 3:00p.m. seconded by Bill Bingham, all voted in favor, motion carried.

New Business:

- A) MIOSHA Training: Cemetery Staff – April 19, 2017 Excavation Danger & DPW staff – Jan. 24-26, 2017 – 10-hour general industrial view. Motion made by Bill Bingham to approve all employees Cemetery & Maintenance to attend both MIOSHA trainings as job duties assigned, seconded by Carol Little, all voted in favor, motion carried.
- B) Committee Assignments – Each Trustee sits on 3 committees
- C) Bay Ambulance Service – asking for an increase what we have contributed to them. John Ollila has asked to invite the guy to a meeting to let us know the difference between what we have donated in the past and what they want it increased to.
- D) Houghton County Brownfield Authority Site Request
- E) Property Rentals
- F) Issues on Chain of command for 911 and Sherriff's Office, etc. needs to be discussed at next board meeting. Addressed several times that Mike doesn't answer his phone when he is the lead person to call for emergency issues, need someone that is available and cross trained. If township pays for cell phones, then they need to answer their cell phones.
- G) Direct Deposit – motion made by Bill Bingham that it's mandatory for all employees and elected officials do Direct Deposit, seconded by John Ollila, all voted in favor, motion carried.
- H) January meeting – MTA – Bill Fink – Motion made by Carol Little, for Bill Fink to go to the training in January, Seconded by John Ollila, all voted in favor, motion carried.

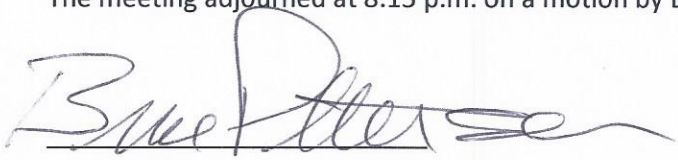
Committee Meetings and Updates:

- A) WUPPDR Annual Meeting – White Pine – 9/19/2016
- B) MTA – On the Road – 10/05/2016
- C) Rec. Committee – Review Recreation Public Survey – 9/29/2016
- D) Personnel/Insurance – Obtain needed assistance for cemetery 9/29/2016

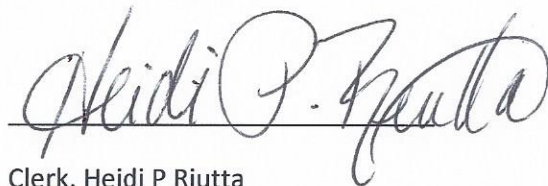
Other Business:

Public Comments:

The meeting adjourned at 8:15 p.m. on a motion by Bill Bingham, seconded by John Ollila.



Supervisor, Bruce Petersen



Clerk, Heidi P Riutta