

Draft Approved

Charter Township of Portage
 Regular Board Meeting
 August 12, 2013
 Township Office
 47240 Green Acres Rd
 Houghton, MI 49931
 (906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Trustees Andrew Kemper, Peggy Anderson, John Ollila, Bill Bingham, Treasurer Carol Little and Clerk Jamie Solka. Absent: Supervisor Bruce Petersen

The Pledge of Allegiance was said.

Motion Made by Jamie Solka to Appoint Carol Little to conduct meeting, seconded by John Ollila, all in favor, motion carried.

No additions added to agenda. Would like to suggest to Bruce Petersen to add Public Comment after Correspondence and at end of Board Meeting.

Motion made by John Ollila, second by Andrew Kemper to approve July 8, 2013 meeting minutes with corrections – all voting yes. Motion carried.

The Bills were approved as presented at the meeting, a motion by Carol Little seconded by Peggy Anderson. All voting in favor. Motion carried.

Clerks Report – Report handed out to all board members. May have to allocate monies to the Maintenance.

had not had the opportunity to balance check book.

Treasurer's report – Still receiving tax payments, ~~^check book has not balanced yet.~~

Zoning Administrator's report – Read by Carol Little. Concerns expressed about following through with permits that are turned down. John Ollila proposed that we have the Personal Committee and Supervisor meet with Jon Marshall about the concerns. Board members will be able to present their concerns to Bruce Petersen to address at this future meeting.

HTFD – Reported by Marty Raffaelli – 2 Fire calls

Assessor's report – All have copies

Correspondence: Copies of correspondence are here and available to read

Public Comment:

1. Comments made about the Royalwood water situation, what will be done. Carol Little stated that this is on hold.
2. Mark Kempainen stated a good way to move forward with the overage charge on Sewer would be to prepare a bill for UPPCO, the bill that was presented does not come close to the total for the damaged caused to the man hole.

Unfinished Business:

- A) Position Description Finalized – Handed out to all employee
- B) Cemetery 's Trees –17 trees felled by Tikky's Tree Service. An additional 20 were identified for removal next year.
- C) Dakota Heights – Motion made by Bill Bingham, seconded by Peggy Anderson for Change order for Canal Road Sewer hook ups to complete final bill in the amount of \$14,442.70 totaling \$681,542.62 all in favor motion carried.

Final Draw

John Ollila made motion to adopt a resolution 8 12 2013^, seconded by Bill Bingham. Roll call vote all voting in favor. Motion carried.

Left over grant monies after all the bills are paid, balance gets returned to contingency, and Rural for Final Draw

Development will get the remaining balance. Bill Bingham made Resolution^A to ending the Dakota Heights project, John Ollila seconded. Roll call vote, all in favor. Resolution carried.

- D) Contract for USDA – Rural Development, \$7500. to submit application for Green Acres Road Sewer Project.
- E) Mater Plan P.C. Review for future subsequent hearing – August 26, 2013. Notice in paper was incorrect, and the final version was not complete.
- F) Maintenance Building roof completed by McGrath – Carol Little wants to go on record that she did not approve McGrath's bid. Personal Committee needs to make up a bidding policy.
- G) Man hole damages- UPPCO/Auto Owners response – Denying the claim stating Julio Construction was not 25 Feet from the man hole, Auto Owners received a picture that verified it was around 5 feet, Auto Owners resubmitting claim with another guy. Water and sewer committee came up with the total submitted \$34,500.00. UPPCO does not want to hear from Township about this issue.

New Business:

- A) Water Sampling DEQ (1) Negative (3) follow up were fine.
- B) Zoning Warning letters sent out by Nick Daavettila – Corresponding with the lady on Peepsock Circle, she does have the home for sale, she's going to try and make sure they are compliant with neighborhood activities.
- C) Two homes on Maple Street were referred to Roy Britz to enforce Ordinance number 111 & 112. Shooting range problems - Askel Hill, forwarded to Bob Laux

Committee Meeting

- A) Bruce meet with Rural Development Dwayne Reed 7/15/13 – talked about new USDA guidelines
- B) Board of Review was held 7/16/13 – 7 people came. Ad in paper for new BOR member
- C) Maple street drainage me with rd. Commissioner & Drainage Commissioner 7/25/13
- D) Met with Houghton County Drain Commission & Road Engineering for Maple Street Drainage – June 18, 2013 – issues with snow run-off
- E) Sewer and Water Committee 7/23/13 – UPPCO situation was discussed
- F) Mall Owner Meeting about DNRE SAW Grant 8/6/13 – Connect sewer

Other Business

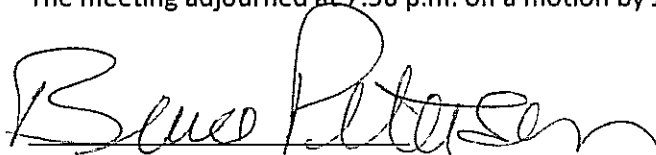
- A) Green Cemetery – Guy will come and discuss with board members this fall
- B) Sensaphone Installed 7/17/13 – replaced old chatter box for emergency phone notifications concerning the hydrosphere – Need to update our Emergency Contact list- State Police have old information
- C) Compression Braking Signs (2) requested from Country Road Commission for Green Acres Road

Public Comment:

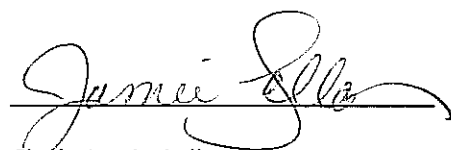
- a. Mark Kemppainen stated man hole damages should be recalculated, May's sewer bill was extremely high due to the damage, adding man hours, and all the work done to the man hole, this should not cost the Township any money.
- b. Marty Raffaelli was contacted about a water break, he would like to be taken off the water emergency contact list. He also told Bruce Petersen before to send a list to Negaunee for the chain of command.
- c. Mark Kemppainen thanked Carol Little for the way she ran the meeting. She finished before 8 p.m.
- d. Bill Bingham asked about the internet service that was supposed to be provided to the office, they were not able to provide the Township with email.

Attendance: Helen Wuthrich, Mark Kemppainen, Eric Waara

The meeting adjourned at 7:56 p.m. on a motion by John Ollila second by Peggy Anderson



Supervisor, Bruce Petersen



Clerk, Jamie Solka