

~~Draft~~ Approved
 Charter Township of Portage
 Regular Board Meeting
 September 9, 2013
 Township Office
 47240 Green Acres Rd
 Houghton, MI 49931
 (906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen
 Trustees Andrew Kemper, Peggy Anderson, John Ollila, Bill Bingham and Clerk Jamie Solka
 Absent: Treasurer Carol Little

The Pledge of Allegiance was said.

Motion Made by Bill Bingham to amend the agenda, seconded by John Ollila, all voted in favor, motion carried.

Additions include:

1. Roof Project bill to be approved – Unfinished Business
2. Chassell to Houghton Trail Meeting 6:00 p.m. Chassell Pavilion – Committee/Meetings & Updates
3. New Deputy Treasurer – New Business
4. Four comments from Trustee Peggy Anderson – Public Comments
5. Public Comment to be added after Correspondence and at end of meeting

Motion made by John Ollila, second by Andrew Kemper to approve August 12, 2013 meeting minutes with corrections – all voting yes. Motion carried.

The Bills were approved as presented at the meeting, a motion by Bruce Petersen seconded by Peggy Anderson. All voting in favor. Motion carried.

Clerk's Report – Report handed out to all board members.

Treasurer's report – Report handed out to all board members.

Zoning Administrator's report – Read by Supervisor Bruce Petersen

HTFD – Reported by Marty Raffaelli – One Fire call. Supervisor Bruce Petersen received budget

Assessor's report – All have copies

Correspondence:

- A. DEQ Permit – Otter Lake Dam
- B. After the fact permit – Roy Kangas
- C. Community Block Grant Notification – Monies will be available for Downtown infrastructure development
- D. DEQ – Public Hearing concerning draft proposal - state revolving fund & the strategic water quality committee fund – Fund Sept 18, 2013 West Allegan in Lansing MI
- E. DNR – Commercial Forest Act – Exempt from the Freedom of Information Act - DNR is no longer has the authority to write forest management plans
- F. Wind Energy – Notification of changes
- G. Notice from Lake Superior Press on Road Rally – Using Valley View Quarry October 18, 2013

Public Comments:

1. Pete Wickley representing Portage Lake Land-Owners Association – A couple months ago it was discussed to use grant monies available through DNR to improve the Portage Lake Trail, Portage Lake Land-Owners Association were told they would be able to meet with Recreation Committee from Portage Township to voice their concerns and suggestions. No meeting was scheduled with Land-Owners Association. Notice of Public Meeting scheduled in Gazette. Pete stated it's a trust issue – Feel like they've been ignored some correspondence would have been appreciative. Hoping for in the future that communication between the Township and Land-Owners Association will be better. Trustee – John Ollila stated he was not informed of the Public Meeting scheduled in the Gazette until tonight, he stated he is very sorry, he's been waiting for a meeting to be scheduled with the Township and Land-Owners Association.

2. Helen Wulthrich stated that the Canal Road sign has been removed when the construction was being done about 1 year ago. Supervisor Bruce Petersen said he will talk to Kevin Harju to replace the sign.

Unfinished Business:

- A) Audit – Given a copy of the Audit.
- B) Rural Development Contract Application: USDA Application for funding sewer system construction for Green Acres Road
- C) Master-plan Planning Commission Workshop: 8-27-13, Finalized Draft, modified the map.
- D) Manhole Damage – Nick Daavettila sent a letter to Auto Owners Insurance – Offer came back from Auto Owners Insurance for \$5,000.00 to drop this issue. Nick Daavettila suggested we wait another seasonal cycle to have a good bench mark if we wanted to pursue this issue.
- E) Jake brake signs put up on Green Acres Road
- F) Hydrosphere (Water Tank Inspection) – Liquid Engineering – Inspection will be done this fall
Opus Web – Bio for the township all departments will be responsible to update their own
- G) KBiz.net getting our email and internet domain that they will house for Township
- H) Cemetery Letter to the Editor – Looks Nice – Cold Patch used for Pot Holes
- I) Trustee Peggy Anderson: Wanted to know if the Township office windows were in the budget this year for repair. Compliment to Township board for picking the construction company for doing the repairs on Houghton Canal Road procedure was smooth and quick. In MTA magazine our Ranger 3 boat was pictured in the magazine. Maintenance Job descriptions states they need to have a CDL, so we have to have the guys drug tested. Peggy feels it something that needs to be done.

New Business:

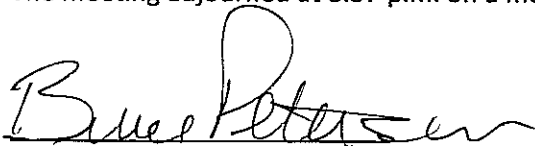
- A) Survey of Water Users In Royalwood. Survey was handed out to board members. Township Board has stated that we will not be pursuing anything for Royalwood water.
- B) Dodgeville Ice Rink – John Ollila proposed we sit on the money budgeted for this year's updates, save it and add to next year's budget so we can attempt a larger project.
- C) Clerk Jamie Solka stated that Treasurer Carol Little appointed Quincy Higgins Arney as her new Deputy Treasurer

Committee Meeting

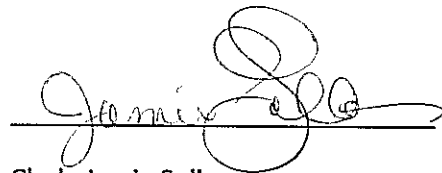
- A) P.C. Master Plan Workshop 8-27-13
- B) MTA – Budget Workshop – Marquette 8-29-13
- C) WUPPDR Annual Meeting – Ironwood 9-29-13
- D) 9-11-13 – 6:00 Chassell Pavilion – Chassell /Houghton Trail Meeting - DNR have \$50,000 Budgeted for updates on the trail.

Attendance: Helen Wuthrich, Mark Kemppainen, Eric Waara

The meeting adjourned at 8:37 p.m. on a motion by John Ollila second by Peggy Anderson



Supervisor, Bruce Petersen



Clerk, Jamie Solka