

Charter Township of Portage  
Regular Board Meeting  
January 9, 2017  
Township Hall  
47240 Green Acres Road  
Houghton, MI 49931  
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Clerk Heidi Paoli Riutta, Treasurer Carol Little, Trustees Peggy Anderson, Bill Bingham, William Fink, John Ollila.

The Pledge of Allegiance was said.

Motion Made by John Ollila to accept the agenda with additions, Peggy Anderson seconded, all voted in favor, motion carried.

Motion made by John Ollila, supported by Peggy Anderson to approve the November 12, 2016 Board meeting minutes with corrections, all voted in favor, motion carried.

Motion made by Peggy Anderson to approve this month's bills audited prior to the board meeting, seconded by William Fink, all voted in favor, motion passed.

Motion made by Carol Little to purchase the Intuit Posters for Labor Law for \$70.39 a year to automate posters with free shipping, seconded by John Ollila, all voted in favor, motion passed.

**Clerk's Report:** Budget for Yearend 2016 handed out and Budget for start of 2017, May Election on the 2<sup>nd</sup>, absentee ballots by March 18<sup>th</sup>.

**Treasurer's Report:** Taxes coming in, getting ready for the audit

**Zoning Administrator's Report:** Bill Bingham gave out a print out. Spoke of a lot with an illegal building on it.

**Fire Departments Report:** HTFD - 3 Jaws ; OLFD – Ted Soldan Absent, Mr. Heider here - 3 EMS and 1 Fire

**Assessor's Report:** Laura submitted a report.

**Public Comments:**

**Correspondence:** D & L Janitorial sent out, Ed's Auto Part (Road Signs) – Amber to type letter up, John gave her the letter to type up to send out.

**Old Business:**

- A) Green Acres Road sewer and Dodgeville/Hurontown Sewer Infiltration Correction progress – Joint Application to USDA – RD. – Chris Holmes spoke
- B) Civil Infractions & Rental Ordinance – PC did not meet due to the weather so they will present their recommendations at the February board meeting.
- C) DNR 2016 Passport Grant Supplemental Info. – Grant for Dodgeville Restrooms Awarded – Need a Sealed Design & Project Oversight from UPEA.
- D) 2017 Budget Handout

- E) Notary needed in Office – Jon Ollila made a motion for Amber Jackson to get notarized for the township and expenses to be paid, Peggy Anderson seconded it, all in favor, motion passed.
- F) Copy Machine – Two Bids – Sayen’s & U.P. Office in Marquette Bill Fink motion to go with 2552 CI for \$4791.00 with color, no second, no vote, motion failed. John Ollila made a motion to go with Black & White Kyocera printer for \$4021.00, Heidi Riutta seconded, all voted in favor, motion passed.

**New Business:**

- A) Ordinance 134 – Dangerous Buildings – Introduction – Who is going to enforce violations? Supervisor. Public notice for Public Hearing.
- B) Twp Board & Commissions Reappointments – Need one more person for the Zoning Board of Appeals. Library Board – Laura Repp and Tom Suchnek never got back to us.
- C) Water Sphere Antenna Space Monthly/Yearly Rental Rates – If someone wants to rent space, submit a proposal to the board.
- D) Bay Ambulance – In the budget for \$3000.00
- E) Hannula Agency – PAAR Plan – Elected Officials Bond Limits Raised – Raise Deputy’s Bonds –Treasurer, and Deputy Treasurer should all be bonded the same amount at \$25,000.00 Motion made by John Ollila to put deputy treasurer at the same bond level as the treasurer, seconded by Bill Bingham, all voted in favor, motion passed.
- F) Issues on Chain of command for 911 and Sherriff’s Office, etc. needs to be done. Supervision issue. Who does what and what order? Bill Bingham, Bruce Petersen, John Ollila to meet with all 3 maintenance men, next week.

**Committee Meetings and Updates:**

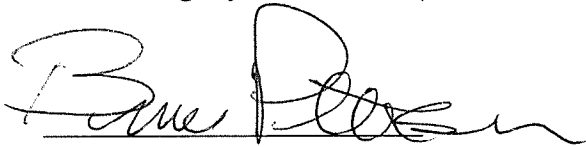
- A) Houghton County Relators – township zoning & rental ordinance progress – Bluffs 12/20/2016
- B) WUPPDR Full Commission Meeting – Bruce Crossing 12/19/2016
- C) B.O.R. meeting 12/21/2016

**Other Business:**

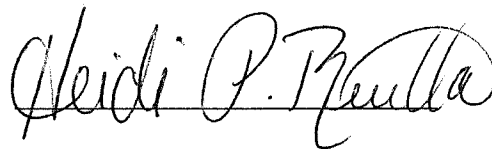
Bill Fink, Bill Bingham, Bruce Petersen to go to Marijuana class

**Public Comments:**

The meeting adjourned at 8:30 p.m. on a motion by Bill Bingham, seconded by Peggy Anderson.



Supervisor, Bruce Petersen



Clerk, Heidi P Riutta