

Charter Township of Portage

September 20, 2017 Special Board Meeting Minutes To Review/Interview for Clerk Vacancy

47420 Green Acres Road
Houghton, MI 49931
(906) 482-4310

Called to Order: 11:00 A.M. and Township Offices

In Attendance: Supervisor, Bruce Petersen, Treasurer Carol Little, and Trustees; Peggy Anderson, Bill Bingham, John Ollila, and Bill Fink.

Absent: Clerk – Heidi Paoli Riutta

Public Present: None

Discussion Items:

Board had four candidates who applied for the now vacant Twp. Clerk position that closed at COB on September 5, 2017. One candidate did not meet the residency requirements; Tressa Alvarado, Nicole Reenders Arens and Anna Raskind did.

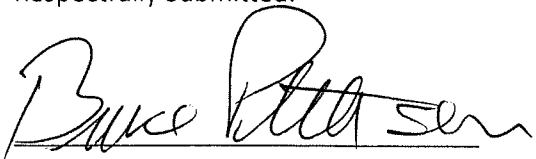
1.) Board reviewed resumes from the three candidates. All met the Twp. resident requirements and were qualificationed. Board asked the Supervisor to contact all three for separate interviews spaced fifteen minutes apart on October 10, 2017.

2.) Supervisor discussed the need for a motion to name him as the Township's "Legal Representative" to satisfy USDA – Rural Development's e-Authentication found on the R.D. Apply web-page. Basically, MTA indicates that the Supervisor is the Twp's legal representative; this motion is to satisfy RD. It will greatly expediate contracting when the Green Acres Road sewer contracting comes about. John Ollila motioned, Carol Little seconded, motion passed unanimously.

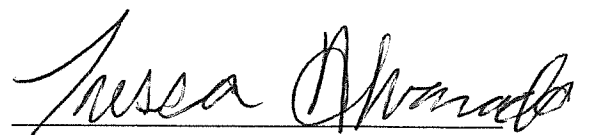
Public Comments: None Present

Adjournment: 11:50 AM: John Motioned, Bill Seconded, all were in favor.

Respectfully Submitted:



Twp. Supervisor, Bruce Petersen



Twp. Clerk, Tressa Alvarado