

## **Charter Township of Portage Board of Trustees Budget Meeting**

**December 19, 2018**

The Charter Township of Portage held a Budget Meeting on Wednesday, December 19, 2019, at the township office.

**Call to Order:** The meeting was called to order by Bruce Petersen at 3:00 PM.

In attendance were Supervisor Bruce Petersen, Clerk Amy Skewes, Treasurer Betsy Smith and Trustees Peggy Anderson, Bill Bingham and John Ollila. Absent was Bill Fink

### **Review and Finalize the 2018 Township Budget:**

A motion was Made by Ollila and seconded by Anderson to adjust 4101 general fund income budget. 101-403 425 monies from 15,000 to 14,500. 101-445 Penalties and interest on taxes from 15,000 to 13,000. 101-607 Franchise fees/maintenance fees from 20,000 to 15,000. 101-676 Reimbursements from 20.00 to 120.00. Under 4206 Hurontown Fire Dept 206-450 Jaws of life from 2500.00 to 0. Under 4207 Otter Lake fire dept. 407-450 First responders from 2500.00 to 0. Under the 4209 Cemetery 209-638 Sprinkler from 300.00 to 0. 209-638 Grave improvements from 600.00 to 30.00. 209-640 Burials-Cremains from 10,000 to 3750.00. The motion was carried by a roll call vote

Aye: Bingham, Petersen, Skewes, Smith.

A motion was made by Smith and seconded by Ollila to adjust 6101 General expenses 101 Township board from 7500 to 8500. 101-881 Contributions from 300.00 to 700.00. 171 Supervisor 171-853 phone bill from 550.00 to 900.00. under 210 Assessor 210-710 Hospitalization ins. 0.00 to 1300.00. 210-803 contracted labor 0.00 to 1300.00. 210-860 travel expenses from 200.00 to 700.00. 210-977 from 500.00 to 900.00. Under 248 General services 248-943 from 700.00 to 850.00. Under 253 Treasurer. Section 253-707 729.00 needs to be added to 253-955, it is training pay for Carol Little. Under 253-727 add 39.99 quill expense from 253-977 (equipment). Under 253-728 add expense 1058.48 BS&A software from 253-977 (equipment) Under 253-977 take 272.49 for up and running and put into 248-956 (misc. service fees. Under 256 Town Hall 256-707 256-707 salaries from 13,500 to 16,000. 256-727 Supplies from 2,500 to 3,500. 256-977 Equipment & repair from 4,500 to 1,000. Under 256 Maintenance building 265-707 Salaries from 15,000 to 16,000. 265-740 from 4,000 to 5,500. 265-977 from 3,000 to 500. Under 294 Other activity 294-707 Salaries 15,000 to 22,000. 294-710 Hospitalization from 28,500 to 30,000. 294-711 Life Ins. From 300.00 to 350.00. 294-712 Retirement from 6,500.00 to 9,000.00. 294-714 Unemployment from 12,000.00 to 9,000.00. 294-955 Education and workshops from 500.00 to 0. 707 BR salary from 2,000 to 1,300. 294-900 Printing and publishing from 3,000.00 to 3,200.00. Under 295 Motor vehicle pool, 295-707 salaries from 4,200.00 to 3,500.00. 295-750 Fuel from 9,000.00 to 10,000.00. 295-977 Equipment and repair from 25,000.00 to 35,000.00. Under 301 Constable, 301-703 salaries 3,000.00 to 3,100.00. 301-727 supplies from 50.00 to 0. Under 410 Zoning and planning, 410-703 salaries 3,000.00 to 3,200.00. 410-727 supplies from 250.00 to 400.00. 410-801 Professional services from 250.00 to 100.00. 410-803 Contract labor from 300.00 to 100.00. 410-860 Travel expenses from 300.00 to 400.00. 410-900 Printing and publishing from 200.00 to 300.00. 410-955 Education from 500.00 to 0. Under 446 Roads and Streets, 446-707 salaries from 800.00 to 100.00. 446-740 supplies from 300.00 to

100.00. 446-936 signs from 500.00 to 100.00. 446-937 paving from 6,500.00 to 2,000.00. Under 751 Recreation, 751-740 Supplies from 3,200 to 2,000. 751-801 professional services from 5,000.00 to 3,000.00. 751-927 water & sewer from 1,550.00 to 1,800.00. 751-977 equipment and repair from 2,000.00 to 1,000.00. The motion was carried by a roll call vote

Aye: Anderson, Bingham, Petersen, Skewes.

A motion was made by Bingham and seconded by Ollila to adjust the 6209 cemetery expenses as follows

209-706 Prisoners from 650.00 to 1,000.00. 207-708 Medicare from 500.00 to 700.00. 209-709 FICA from 2,400.00 to 2,800.00. 209-712 retirement from 1,300 to 2,400. 209-751 Fuel from 1,100 to 1,400. 209-800 professional services from 1,500 to 500.00. 209-810 cemetery ins. From 5,000 to 3,000. 209-900 printing and publishing from 0.00 to 100.00. 209-924 water charges from 1,300.00 to 3,000.00. 209-930 ground & building repairs from 400.00 to 425.00. 209-955 education-training from 250.00 to 0. 209-977 cemetery equipment and repairs from 1,600.00 to 500.00. This motion was carries by a roll call vote.

Aye: Anderson, Petersen, Skewes, Smith.

A motion was made by Bingham and seconded by Ollila to adjust 6212 Liquor law expenses, 212-709 FICA from 100.00 to 105.00. 212-740 operating supplies from 0.00 to 200.00. This motion was carried by a roll call vote.

Aye: Anderson, Petersen, Skewes, Smith.

A motion was made by Bingham and seconded by Smith to adjust 6500 Hurontown Fire Expenses as follows. 500-708 Medicare from 50.00 to 75.00. 500-740 supplies from 900.00 to 2,400.00. 500-7510fuel from 2,500.00 to 2,000.00. 500-810 Insurance-Hannula from 3,300.00 to 2,500.00. 500-853 telephone/internet/TV from 1,260.00 to 1,600.00. 500-860 travel expenses from 0.00 to 850.00. 500-920 lights from 2,500.00 to 1,500.00. 500-923 heat from 4,500.00 to 2,000.00. 500-955 education/training from 550.00 to 2,200.00. 500-958 membership & dues from 535.00 to 100.00. 500-977 equipment & repairs from 24,740.00 to 10,000.00. This motion was passed by a roll call vote.

Aye: Anderson, Bingham, Ollila, Skewes.

A motion was made by Bingham and seconded by Ollila to adjust 6501 Otter lake fire expenses as follows.

501-705 salaries from 2,200.00 to 2,400.00. 501-709 FICA from 115.00 to 150.00. 501-714 unemployment from 0.00 to 100.00. 501.740 supplies from 5,000.00 to 5,500.00. 501-801 contractual services from 6,500.00 to 7,500.00. 501-860 travel expenses from 800.00 to 1,500.00. 501.923 heat from 2,350.00 to 3,400.00. This motion was carried by a roll call vote.

Aye: Anderson, Petersen, Skewes, Smith.

A motion was made by Bingham and seconded by Ollila to adjust 6590 Portage sewer expenses as follows 590-707 salaries from 15,000 to 16,000. 590-709 FICA from 700.00 to 900.00. 590-710 hospitalization from 3,000.00 to 4,000.00. 590-712 sewer retirement from 600.00 to 750.00. 590-713 Workmen's comp from 400.00 to 450.00. 590-801 professional services from 250.00 to 400.00. 590-810



insurance from 1,200.00 to 1,400.00. 590-832 RD principal and interest from 14,400.00 to 14,500.00. 590-921 power from 5,500.00 to 6,000.00. 590-923 heat main St. lift stations from 700.00 to 900.00. 590-927 use building from 110,000 to 160,000. 590-977 equipment & repairs from 110,000 to 45,000. This motion was carried by a roll call vote.

Aye: Anderson, Petersen, Skewes, Smith.

A motion was made by Bingham and seconded by Ollila to adjust 6591 Portage water expenses as follows. 591-707 salaries from 19,000 to 25,000. 591-708 Medicare from 250.00 to 350.00. 591-709 FICA from 1,000.00 to 1,500.00. 591-710 Hospitalization from 5,500.00 to 7,200.00. 591-711 Life ins. From 260.00 to 350.00. 591-740 operating supplies from 6,000.00 to 12,000.00. 591-801 professional services from 800.00 to 850.00. 591-901 printing & publishing from 1,500.00 to 1,000.00. 591-944 samples from 370.00 to 600.00. 591-955 education from 400.00 to 200.00. 591-977 equipment & repair from 500.00 to 300.00. This motion was carried by a roll call vote.

Aye: Anderson, Petersen, Skewes, Smith.

A motion was made by Bingham and seconded by Ollila to adjust 6592 Dakota water expenses as follows. 592-710 hospitalization from 300.00 to 325.00. 592-740 operating supplies from 750.00 to 500.00. 592-801 professional services from 200.00 to 300.00. 592-810 DW insurance from 300.00 to 350.00. 592-824 water purchased from 2,800.00 to 3,000.00. 592-901 printing & publishing from 150.00 to 100.00. 592-977 equipment & repair from 0.00 to 50.00 This motion was carried by a roll call vote.

Aye: Anderson, Petersen, Skewes, Smith.

A motion was made by Bingham and seconded by Ollila to adjust 6593 Woodland expenses as follows. 593-707 salaries from 2,000.00 to 3,500.00. 593-709 FICA from 150.00 to 200.00. 593-710 hospitalization from 250.00 to 350.00. 593-712 retirement from 100.00 to 200.00. 593-740 operating supplies from 450.00 to 600.00. 593-801 professional services from 150.00 to 300.00. 593-810 insurance from 500.00 to 300.00. 593-824 water purchased from 22,000.00 to 23,000.00. 593-901 printing & publishing from 0.00 to 10.00. This motion was carried by a roll call vote.

Aye: Anderson, Petersen, Skewes, Smith.

A motion was made by Bingham and seconded by Ollila to adjust 6594 Dakota Heights sewer as follows. 594-710 hospitalization from 250.00 to 350.00. 591-801 professional services from 150.00 to 300.00. 594-832 RD loan interest from 10,300.00 to 10,500.00. 594-927 use billing from 12,000.00 to 13,000.00. 594-930 equipment and repairs from 0.00 to 50.00. This motion was carried by a roll call vote

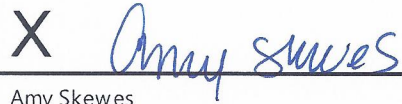
Aye: Anderson, Petersen, Skewes, Smith.

**Adjourn:** A motion was made by Smith and seconded by Ollila to adjourn at 4:30 P.M.

**Public Attendance:** None

X 

Bruce Petersen  
Supervisor

X 

Amy Skewes  
Clerk