

Charter Township of Portage  
Special Board of Trustees Meeting  
September 5, 2019  
Township Hall  
47240 Green Acres Road  
Houghton, MI 49931  
(906) 482-4310

**Special Board of Trustees meeting to review Township precinct consolidation, Banking Fraud protection and Computer bid upgrades**

The meeting was called to order at 12:00 pm. Those in attendance were Supervisor Bruce Petersen, Clerk Amy Skewes, Treasurer Betsy Smith and Trustees Peggy Anderson, Bill Fink and John Ollila. Absent – Trustee Bill Bingham

1. **The board discussed the banking fraud protection.** The board discussed fraud protection which Incredible bank offers for business accounts. This protects against external threats like check fraud. Because the township deals with a high amounts of checks and there are many days when people are unable to check the accounts, it is recommended that we buy this fraud protection. A motion was made by Fink, seconded by Smith to approve of the township spending \$60.00 to set up for fraud protection and \$1200.00 per year to protect two accounts against fraud. Motion was carried by a roll call vote. Aye: Anderson, Fink, Ollila, Petersen, Skewes, Smith. Nay: None
2. **Precinct Consolidation.** Due to the passage of Proposal 3, because of the expected increase in absentee voting, a motion was made by Fink to consolidate Precinct 1 & 2, which will now be called Precinct #2. Seconded by Ollila. Motion was carried by a Roll call vote. **Aye:** Anderson, Fink, Ollila, Petersen, Skewes, Smith **Nay:** 0
3. **New Forbearance agreement with the City of Houghton.** Petersen passed out a new forbearance agreement with the City of Houghton, including an updated bill of \$60141.47 for the month of April.
4. **New Computer software/hardware upgrades** Betsy presented the board with the three bids for new computers, software, hardware, backups & support. After discussion Up&Running had the best bid for \$ 16,429.99 for the new equipment and installation + \$ 4,488.00 per year for the close watch system, which includes windows updates, security licenses, managed backups, labor and more. A motion was made by Fink to approve implementation of bid from Up&Running, seconded by Anderson. Motion was carried by a roll call vote. Aye: Anderson, Fink, Ollila, Petersen, Skewes, Smith. Nay: None
5. **Public comments:** None

X *Bruce Petersen*

Bruce Petersen  
Supervisor

X *Amy Skewes*

Amy Skewes  
Clerk