

Charter Township of Portage
Regular Board of Trustees Meeting

October 18, 2021

The Charter Township of Portage held a Regular Board of Trustees Meeting on Monday, October 18, 2021 via Zoom meeting.

Call to Order: The meeting was called to order by Bruce Petersen at 6:00 PM

In attendance were Supervisor Bruce Petersen, Clerk Amy Skewes, Treasurer Betsy Smith and Trustees Peggy Anderson, Bill Bingham, Bill Fink and John Ollila as stated by roll call.

Additions or Changes to the Meeting Agenda:

Correspondence – Calumet High School yearbook ad, SYO Computer Engineers services

New Business – Stop sign on Frederick and Manitou St., Old Business - State tax Commission Bulletin, Michigan Broadband services

A motion was made by Bingham, seconded by Ollila to approve the meeting agenda. Motion carried by a voice vote.

A motion was made by Fink to change the November meeting date to November 10th, seconded by Ollila. Motion carried by a roll call vote. Aye: Anderson, Bingham, Fink, Ollila, Petersen, Skewes, Smith. Nay: none.

Bingham would like to go to a closed session at the end of the meeting regarding a bill for the attorney

Approval of the Bd. of Trustees Previous Minutes: A motion was made by Ollila and seconded by Bingham to approve the September 13, 2021 regular meeting minutes. Motion carried by a voice vote.

Approval of the Bills:

Anderson and Bingham questioned the cost of the American Welding bill for OLFD. Anders Kullungi of OLFD said they only refill totally empty tanks, procedure for HTFD is not known.

A motion was made by Anderson and seconded by Bingham to approve the bills as audited with the exception of the attorney bill. Motion carried by a roll call vote. Aye: Anderson, Bingham, Fink, Ollila, Petersen, Skewes, Smith. Nay: none.

Review Clerk's Report:

- I have billed Canal View \$5,670.34 for the August election costs.
- Jade Duquette (new deputy) has completed the accreditation training that was held at Franklin Township

Review Treasurer's Report:

- Tax collection is done for Summer, collecting and processing late payments through Feb. 28, 2022 before the payments are sent to Houghton County.

- Have reached out to Superior Tax and Accounting as they are in our township, and will be reaching out further to other accounting firms
- Motion to transfer \$19,600 from general fund as due to/due from to 11590 Portage Sewer O&M as of 6/30/21 to satisfy Rural Development requirements – needed this meeting or next month b/c the difference gets smaller and smaller and we may be in the positive by next month. UPEA can let us know if this is needed...
- Cemetery fund now operating at a deficit, we'll need confirmation of numbers from Bruce by 12.1.21 for amounts allocated to transfer from perpetual care to cemetery
 - o Perpetual Care interest and Perp Care savings are up to date
 - o After checking with the lawyer, we withdrew 55% for the interest for expenses last year
 - o Can have numbers of sales and total interest earned this year by budget meeting
- Date set for budget meetings?
 - o Meeting to finalize this year's budget early December?
 - o Planning meeting for next year's budget also early December?

Review Zoning Administrators' Report (John) for (Sept. 2021)

PERMITS:

- 9/2 – Kyllonen, Paradise Road, new house, approved
- 9/7 – 47605 2nd Street, #2 Location, new house, approved
- 9/8 – Fairway View Drive, new house & storage building, approved
- 9/14 – 1411 Waterworks (Houghton), garage addition, approved
- 9/17 – 47461 U.S. 41, new chiropractic office, approved
- 9/23 – N Lake Ave., Tapiola, new house, approved
- 9/25 – Bedrock Lane, #2 Location, additional duplex units, approved
- 9/27 – Somero M-26, \$3,000,000 addition, approved
- 9/29 – 21930 Broemer Road, new sauna, approved

Zoning Correspondence:

9/1 – Patrick's Plumbing, inquiry about permit to dig water line, 9/1 – airbnb on Woodland, 9/2 – re-purpose of former Superior Rent-all building, 9/2 – inquiry about multifamily housing on Denton Road, 9/3 – seeking definition of family plus one in ZO, 9/9 – airbnb on Canal Road complaint, 9/13 – assessor hours in Hancock, 9/17 – airbnb Canal Road follow up (Homeowner's Covenant has no legal strength), request township rental letter be sent to problem homeowner, 9/23 – inquiry about two houses on same property, 9/24 – inquiry about rental cabins in RUR, 9/28 – 2nd complaint about junk stored behind maintenance bldg

Correspondence:

SYO Computer Engineering Services, Houghton Road Commission – New Stop Sign, Copper Country Recycling Invitation – Zoom Meeting, Michigan Railroad Association Newsletter, UPPCO – Pre-Hearing in Front of Adm. Law Judge,

BCBS – OptumRX Prescription Drug Plan Improving, Par Plan Newsletter, Northern Mich. Public Service Academy - Training

Review Fire Departments:

OLFD: 2 EMS. We had a slow month. One of the First responders will attend EMT School

HTFD: No report

Review Assessor's Report: Attached

Trustees Reports/Updates: Anderson commented that Melanie Watkins has contacted her to change the October Meeting to December 15, 2021

Ollila commented that the owner of the duplex project by the high School has complained of piles of junk behind the Township maintenance building. They were promised it would get cleaned up. Bruce stated that he would again remind maintenance workers.

Fink stated that after 12/31/2021 the board will need to meet in person but, we do not have to allow the public to attend in person and can purchase items to allow them to attend virtually. Bruce needs to purchase a USB camera and conference microphone to use after 12/31/2021.

Public Comments: None

Correspondence: Correspondence: Letters Sent to Portage Water/Sewer Customers with Possible Sump Pump Outlets in Commercial Sewer, City of Houghton Proposed Ordinance 2021 – 321 to Re-Zone Property, SEMCO Energy New Construction Notification Request, MRWA Summer Conference, Portage Health - UPSET West - \$3000.00 donation, resident concerned with brush on the trail, dept. of treasury – will release check if we can confirm person.

Old Business:

- A. Green Acres Rd. Sewer Project – USDA – RD Year End Funding Response & Flo-Dar Meter Calibration – Crane Engineering. Chris Holmes commented that USDA will secure the funds from National soon.
- B. B-3 Quiet Business Zone – WUPPDR Map & Planning Commission. Process. Bruce and the assessor will take the list of parcel owners to get a map generated
- C. One Ton Truck (DPW) and Trailer Purchases – Both Ordered – Money Put Down.
- D. Small Truck Vehicle Purchase – Cemetery. Bingham commented that used vehicles are very hard to come by for a decent price right now.
- E. Heather Ely – Water Heater Replacement - \$413.39 (Unit) + \$195.00 (Plumber). A motion was made by Fink to pay for half the cost of the water heater as well as half of the plumber fees, seconded by Ollila. Motion carried by a roll call vote. Aye: Anderson, Bingham, Fink, Ollila, Petersen, Skewes, Smith. Nay: none.
- F. Blinking Light and Power Pole Installation – Tapiola. A motion was made by Ollila to pay the cost of the poles and installation, seconded by Anderson. Motion carried by a roll call vote. Aye: Anderson, Bingham, Fink, Ollila, Petersen, Skewes, Smith. Nay: none.
- G. (2) Sewer Lift Station Roof Repairs – Bid Change – From Chassell Carpentry. \$12925.00 per lift station plus about \$8500.00 for additional fixes. Ollila made a motion to get the roofs replaced now and the other things next year, seconded by Bingham. Motion carried by a roll call vote. Aye: Anderson, Bingham, Fink, Ollila, Petersen, Skewes, Smith. Nay: none.
- H. Church Property – 425 Agreement – 9 yr. Longevity – Bill Fink Report. Fink commented that he met with Anne Vollrath, Roy Britz, John Ollila, Bill Bingham to discuss the terms of the proposed 425. The agreement has two major details. 1. The township will allow 9 years for the County to construct a jail to meet national professional standards, and if it does not then property comes

back to the Township. 2. If the County tries to sell all or part of the property then it also comes back to the Township.

- I. Stalker Radar Unit – Shared with City of Houghton - Arrived – 10/12/21.
- J. Stop Sign – Frederick & Manitou Street. Bruce brought it to the attention of the County and they said it's not needed. Bruce will contact the county and ask if we can buy the stop sign and put up.

New Business:

- A. Hurontown Center Ditch Cleanout – Danielson Estimate - \$60,000.00.
- B. Assessor Health Coverage Question – Para-Legal Letter – Meeting Scheduling? Scheduled tentatively on Monday October 25th at 3PM or November 10th at 3PM
- C. Five Year Twp. Rec. Plan Expiring – Need to Update before 12/31/2021 for Possible Grants.
- D. State Tax Commission Bulletin - Laura Erhart recommended we not do anything with this because she already takes care of the paperwork for it.
- E. MI broadband Services - Discount, Bruce will post

Meetings:

- A. Anders Kallungi (Otter Lk. Fire Chief) – In Office with Betsy
- B. USDA RD Crystal Morgan - 442 Forms – In Office with Betsy – Sept. 23, 2021.
- C. Adam/Eric Danielson – Centerline Ditch – On-Site Walkover – Sept. 23, 2021.
- D. Zoom Meeting – 425 or Annexation of Church Property – October 8, 2021.

Other Business: 2022 Budget meeting scheduled for November 29, 2021 at 3PM at the Township office.

17. Public Comment: None

18. Adjourn: The meeting was adjourned at 7:40 PM.

Public Attendance:

Chris Holmes - UPEA

Anders Kullingi - OLFD

Garrett Neese

Grant Dossetto – Houghton Community Broadcasting

Jesse Wiederhold – TV6

Jennifer Kelly



Bruce Petersen
Supervisor



Amy Skewes
Clerk

October 2021 Assessor's Report

The end of the year brings review of parcels with new construction. New construction in 2021 adds value to the assessment roll for 2022. I will be reviewing the properties on the list over the next two months. Some of the parcels are carry overs (follow up on previous incomplete construction), while most are new to the construction list this year.

Parcel Number	Owner's Name	Property Address
010-002-020-00	SIEGFIED GEORGE & VALLENTINE DIANE	19608 ALDRICH RD
010-003-014-00	EDICK STORM	35024 TIMONEN RD
010-004-011-00	MICHAELSON MARK R & KAREN M	35373 TAPIOLA RD
010-004-017-00	KARVAKKO STEPHEN & ELIZABETH	N LAKE AVE
010-004-021-00	BIGELOW DONALD & MAREN	35070 TAPIOLA RD
010-005-017-00	SINGER TRUST LINCOLN & LAURA	16968 S RIVER RD
010-007-003-00	KARVAKKO STEPHEN & ELIZABETH ET AL	DONKEN-TAPIOLA RD
010-007-005-00	KARVAKKO STEPHEN & ELIZABETH	DONKEN-TAPIOLA RD
010-009-002-00	LAHTI NATHAN M & NICOLE M	17879 N LAKE AVE
010-010-012-50	MICHAELSON JAMES M	18383 N LAKE AVE
010-010-019-00	MITTER KURT	18306 S LAKE AVE
010-011-024-00	MEYETTE DREW & ELLIE	19245 ALDRICH RD
010-011-037-00	BOYER DIANE	HYYPIO RD
010-011-040-00	EDWARDS KATHY L TRUSTEE	34243 MANNINEN RD
010-013-007-00	HEIKKINEN KEVIN	ASKEL RD
010-014-009-00	PAAVOLA PAUL J & JACOB	19054 ASKEL RD
010-014-011-20	GRZEGORZEWSKI IRENEUSZ & LIDIA	33880 MANNINEN RD
010-015-023-00	PAAVOLA PAUL J	18734 ASKEL RD
010-016-004-20	METUGE CLAUDINE N	17395 DONKEN RD -33923 TAPIOLA
010-016-017-00	PAAVOLA DAVID H & CATHERINE L	33210 TAPIOLA RD
010-018-009-00	MAKI ROBERT K	MAKI RD
010-021-013-00	DOHRENWEND ROBERT E & JEFFREY	17258 CEMETERY RD
010-021-022-00	SOLDAN FAMILY TRUST	17559 CEMETERY RD
010-022-017-00	POUTTU BENT JOHN, ESTATE OF	32122 CABBAGE RD
010-026-005-00	ONKALO ERICK A	31990 NAASKO RD
010-027-001-00	BOHTO EDWARD J & ETAL	31879 NAASKO RD
010-027-005-00	POUTTU GERRITT & TIANEN ANTTI	CABBAGE RD
010-027-008-00	JOB WALTER E & DIANNE L TRUST	31576 CABBAGE RD
010-032-001-00	HAAPALA ARTHUR & KRYSTINA TRUST	30827 TAPIOLA RD
010-062-011-00	LUNCEFORD THAD & EMILY	14992 DONKEN RD

010-065-005-00	TAAVOLA BRUCE & DAN R & DEREK B	DONKEN TAPIOLA RD
010-075-001-00	MICHIGAN TECH UNIV BD OF CONTROL	14714 FISH HATCHERY RD
010-084-002-00	WUORI TRUST GLEN	15495 FISH HATCHERY RD
010-086-005-00	KNUUTILA OSCAR A & HUELKE REBECCA	14816 HOROSCOPE RD
010-086-016-00	KLINGENBERG MICHAEL & RACHEL	30176 HOROSCOPE RD
010-103-006-00	BUSSIERE STACY & SCOTT	18511 CHASSELL-PAINESDALE RD
010-104-003-00	JARVI MICKEY & GINA	41816 TAPIOLA RD
010-104-008-00	SAUVOLA EDWARD & EVA K	41542 TAPIOLA RD
010-115-001-00	KAUMA PAUL T & NANCY R	19195 KAUMA RD
010-121-013-25	ZERBST MARK A & MISTY A	38122 TAPIOLA RD
010-127-002-00	BORATYN KATHLEEN & KOVALA JENNIFER	37828 MOSCOW RD
010-127-009-00	ANDERSON BARBARA J	37331 MOSCOW RD
010-128-006-00	KINNUNEN PETER J & PATRICIA B TRUST	37595 TAPIOLA RD 37575
010-128-404-00	BYLER EMANUEL J & MIRIAM	17944 MOSCOW RD
010-132-005-00	JUNTUNEN ESTER, LIFE ESTATE	36841 RIVER RD
010-132-006-00	TODD TERRY & SHARON	36465 RIVER RD
010-132-011-00	TODD TERRY & SHARON	RIVER RD
010-132-015-00	PETERSON NELS JR & C JUNTUNEN	16166 PALO RD
010-132-022-00	FIELDS PAUL M & KRISTINA M	36006 RIVER RD
010-205-018-00	OPPLIGER DOUGLAS & SHAWN	47640 MILL RD
010-205-036-00	CITY OF HOUGHTON	47365 US HIGHWAY 41
010-205-053-00	SOWARDS RODNEY W & CAROL L	47026 SHERIDAN PL
010-207-005-30	PERKOWITZ GRACE C	21283 LAHTI RD
010-207-007-00	PERKOWITZ GRACE C	21283 LAHTI RD
010-207-008-60	TAPANI SHAWN & SHARI	21175 LAHTI RD
010-207-010-00	CHOPP RODNEY & MARY	46640 PILGRIM RD
010-207-023-00	DILLINGER ROBIN E	21750 DENTON RD
010-207-404-15	ART FAMILY TRUST	46218 FAIRWAY VIEW DR
010-207-404-75	ZOBRO ANDREW J & CARPENTER JOAN W	
010-208-002-00	FOX FARM HOLDINGS LLC	46995 US HIGHWAY 41
010-208-011-00	PORTAGE GOLF COURSE CORPORATION	46645 US HIGHWAY 41
010-208-033-00	MICHIGAN TECH UNIV BD OF CONTROL	US HIGHWAY 41
010-208-037-00	PILGRIM RIVER DEVELOPMENT LLC	GREENWAY DR
010-208-041-00	PDMW LLC	46479 US HIGHWAY 41
010-208-302-08	PALOSAARI CLAY & EMILY	22210 GREENWAY DR
010-208-302-15	DP CONSTRUCTION INC	46372 GOLF DR
010-208-302-26	MILLANE MAK & LYNN	46542 GOLF DR
010-208-402-00	BRITZ DONALD F & MARIA	22691 BRITZ RD
010-208-402-20	LUND KATHRINA	22694 BRITZ RD 22696
010-217-001-30	RIUTTA BRADLEY & SANDRA	45998 US HIGHWAY 41
010-217-016-50	WITTING JOHN R & GERTRUDE R	22415 DENTON RD
010-217-040-00	LAMPINEN SCOTT & CHERI	45272 US HIGHWAY 41
010-217-050-20	EVANGEL COMMUNITY CHURCH	45257 US HIGHWAY 41

010-217-061-00	BROEMER ROBERT	45080 US HWY 41
010-218-001-00	HILL DAVID M & MARI C	21829 DENTON RD
010-218-006-00	FRANTTI NEAL & LORETTA	21995 DENTON RD
010-218-008-00	COLOMBE RICHARD & MARY ELLEN	21241 DENTON RD
010-218-012-00	ETAPA JAMES D & SUZANNE M ETAL	45756 PARADISE RD
010-218-017-00	RUOTSALA JASON & JOAN	45084 PARADISE RD
010-218-017-30	KYLLONEN ROBERT L	PARADISE RD
010-218-029-00	VELAT JOHN & AGAPOVA GALINA	BROEMER RD
010-218-030-00	VELAT JOHN L & AGAPOVA GALINA	21930 BROEMER RD
010-220-004-00	GINTER MARY ELIZABETH TRUST	44830 US HIGHWAY 41
010-220-018-00	FAY ROBERT G & LISA S	44795 US HIGHWAY 41
010-220-051-00	JOHNSON DANIEL M & DENISE R	44480 OLD 41 RD
010-251-001-60	NIEMELA CAL G & MARCUS	47555 MAIN ST
010-251-002-50	BEDROCK DR LLC	BEDROCK DR
010-251-002-70	OLLANKETO KYLE M	47515 SECOND ST
010-251-027-00	PALOSAARI CLAY & EMILY	47605 SECOND ST
010-251-040-30	JUNTUNEN JORDAN A & SAVANNA J	47161 PARADISE RD
010-251-040-70	KANGAS DANIEL & KARI M	47212 MAIN ST
010-252-022-50	CCM CAPITAL PARTNERS LLC	47420 HIGHWAY M26
010-253-010-50	NETTELL LONDYN W	47278 SNOWMOBILE CLUB RD
010-253-011-00	MARTTILA JONATHAN	SNOWMOBILE CLUB RD
010-253-015-00	THERRIAN STEVEN & JAMIE	47082 HIGHWAY M26
010-253-051-00	MANDERFIELD MATTHIAS C	47314 HIGHWAY M26
010-253-052-00	MANDERFIELD MICHAEL	47338 HIGHWAY M26
010-253-056-10	JENKINS SAMUEL A & JOLEEN E	47285 HIGHWAY M26
010-253-063-00	ERICKSON BEN A & LAURA S	18810 SERMON RD
010-253-063-20	HAINAULT MICHAEL & BRANDI	18820 SERMON RD
010-260-025-25	CARLSON PATRICK W & ELAINE	SCOUT CAMP RD
010-260-025-50	SOMERO ENTERPRISES	46980 HIGHWAY M26
010-260-026-20	ARENS CAROLYN TRUST	46695 SCOUT CAMP RD
010-261-002-25	KANGAS DAVIN & BRITTNEY	46904 MAIN ST
010-261-064-00	BELOPAVLOVICH KENDALL & JAZAYERI EM	46537 MAPLE ST
010-261-104-15	MCKENZIE MELISSA A	19925 FRUE ST
010-261-104-20	GESHEL LORI J	19880 FRUE ST
010-261-105-00	BEAUCHAMP FRANK E & SANDRA J	FRUE ST
010-261-107-00	HAAPAPURO BRUCE & CAROL	20004 HAAPAPURO RD
010-262-004-02	SOMERO DAVID REV TRUST	46948 PARADISE RD
010-262-007-00	ROSSITTO JUSTIN E	46637 PARADISE RD
010-262-008-00	ROSSITTO JUSTIN E	46569 PARADISE RD
010-263-008-25	ROACHE SAMUEL C & ALICE L	20858 HONGISTO RD
010-272-014-00	DREVES TERRY M	44973 SUPERIOR RD
010-272-016-00	OLLILA JOHN L	18567 ELSIE RD
010-272-020-00	BETTERLY VICTOR & BRUNELL DEBORAH	18175 ELSIE RD

010-272-024-00	PYYKKONEN SANDRA J	ONKALOS CORNER RD
010-273-012-51	LEER SCOTT & SONJA	44162 SUPERIOR RD
010-274-013-25	DEYAERT AMANDA LYNN	20761 HAARALA RD
010-277-001-20	HALL SARAH E	43967 SUPERIOR RD
010-277-010-00	CHOSA PETER & ELIZABETH	43960 ONKALOS CORNER RD
010-278-001-00	LAITILA CARL & MARK	43999 ONKALOS CORNER RD
		17720 CHASSELL-PAINESDALE RD
010-283-006-00	BEAUCHAMP STEVEN & MARGO	17716
		17635 CHASSELL-PAINESDALE RD
010-283-013-10	PAAVOLA J ALAN	17629
010-284-003-50	SMITH RUSSELL & ELIZABETH	42936 SUPERIOR RD
010-284-007-00	AHO DANIEL J & SARAH K	42644 SUPERIOR RD
010-284-009-00	SCHULZE VALERI A	18496 CHASSELL-PAINESDALE RD
010-284-012-01	PORTAGE LAKE SPORTSMEN INC	18854 CHASSELL-PAINESDALE RD
010-385-003-50	CITY OF HOUGHTON	1411 WATER WORK ROAD
010-402-001-00	MICHIGAN TECH UNIV BD OF CONTROL	21610 WOODLAND RD
010-402-007-00	MICHIGAN TECH UNIV BD OF CONTROL	WOODLAND ST
010-403-003-00	ROSE ALEXANDRINE G R TRUST	21770 WOODLAND RD
010-404-003-00	CANTRELL WILL H II	21882 WOODLAND RD
010-404-004-00	LIGON JOHN B & LINDA M	21898 WOODLAND RD
010-404-009-50	PETERSEN BRUCE K	21964 WOODLAND RD
010-406-001-00	RUPPE JAMES A	21609 WOODLAND RD
010-406-011-00	MICHIGAN TECH UNIV BD OF CONTROL	21725 WOODLAND RD
010-407-001-00	MICHIGAN TECH UNIV BD OF CONTROL	WOODLAND ST
010-408-004-00	STORER ANDREW J & GRAELEIGH H	21891 WOODLAND RD
010-408-011-00	REPP LORA E	21955 WOODLAND RD
010-423-054-00	BERRYMAN BRIAN P & DONNA J	47461 US HIGHWAY 41
010-424-052-00	BERRYMAN JARED & ALLISON	47479 US HIGHWAY 41
010-442-008-00	RANGE BANK NA	19320 JACKER AVE
010-443-004-00	THERRIAN JASON E & LEANNE M	19161 CALVERLEY ST
010-444-008-00	GROENEVELD CARL R & PEGGY L	48447 PARK AVE
010-461-008-00	OAK GROVE INVESTMENTS LLC	20147 SHARON AVE
010-472-001-00	MANNINEN LAUREN	47819 MAIN ST
010-474-002-00	LAMPINEN SCOTT A	47769 HURON ST
010-506-007-00	SKOOG JEFFREY & ASHLEY	19784 DODGE ST
010-511-001-00	BEAUCHAMP FRANK E & SANDRA J	19723 FRUE ST & 19713
010-511-001-50	BEAUCHAMP CYNTHIA & O'CONNELL BRIAN	19731 FRUE ST
010-512-001-50	BEAUCHAMP FRANK E & SANDRA J	19687 FRUE ST
010-545-005-00	KECK JOHN W & BETTY A	22182 RIDGE RD
010-545-007-00	JULIEN LARRY M & CONNIE D	22218 RIDGE RD
010-560-015-00	HANNER R JOHN & JANET M	47028 GREEN ACRES RD
010-565-018-00	KOSKI JEFFREY & JENNIFER	19315 COPPER RIDGE RD
010-565-022-00	ISKRA CHRISTOPHER M & KARYN C	19411 COPPER RIDGE RD

010-570-022-00	PEACE EVANG LUTH CHURCH	21920 PEEPSOCK RD
010-580-007-00	WICKLEY ADAM J & SHANNON P	46962 SHERIDAN PL
010-610-001-00	CHARLES CLAYTON A	18802 CANAL RD
010-610-012-00	CREATIVE SOLUTIONS INVESTMENTS LLC	19096 CANAL RD
010-610-014-00	SIMONSEN EDWARD M TRUSTEE	19154 CANAL RD