

Charter Township of Portage

Minutes From the November 29, 2021 Board of Trustees Budget Meeting

47420 Green Acres Road
Houghton, MI 49931
(906) 482-4310

Called to Order: 3:00 P.M. at Township Office

In Attendance: Supervisor Bruce Petersen, Clerk Amy Skewes, Treasurer Betsy Smith, Trustees Peggy Anderson, Bill Bingham, Bill Fink and John Ollila.

Public Present: None

Discussion Items:

1. A motion was made by Ollila to increase the annual salary of the Supervisor, Clerk and Treasurer to \$30,000 beginning in January 2022, seconded by Fink. Motion was carried by a roll call vote. Aye: Anderson, Bingham, Fink, Ollila, Petersen, Skewes, Smith. Nay: None
2. Bingham has concerns of Vanessa working alone in the office because of prior recommendations by our attorney that we have more than one person in the office at a time and her being alone taking in tax payments. Both Bingham and Ollila spoke about the varied job duties that Vanessa performs, after brief discussion a motion was made by Smith to increase the hourly wage of Vanessa Dietz to \$20.00 per hour beginning in January 2022, seconded by Skewes. Motion carried by a roll call vote. Aye: Anderson, Bingham, Fink, Ollila, Petersen, Skewes, Smith. Nay: None
3. The personnel committee will meet on December 9, 2021 to discuss the wages of the Cemetery and DPW staff.
4. \$58,500.00 was included in the budget for the new DPW truck under Motor Vehicle Pool account # 295-970.
5. \$15,000.00 was included in the budget for the purchase of a new lawn mower for the cemetery under Cemetery Expenses account # 209-977 equipment & repair.
6. The board reviewed and discussed the proposed 2022 budget in detail. A public hearing will occur on December 13, 2021 at 5:30 P.M. to publicly review and approve the proposed 2022 Budget.

A motion was made by Smith to adjourn at 4:40 seconded by Skewes. All in Favor.

X

Bruce Petersen

Bruce Petersen
Supervisor

X

Amy Skewes

Amy Skewes
Clerk