

Draft- Approved  
Charter Township of Portage  
Regular Board Meeting  
July 14, 2014  
Township Office  
47240 Green Acres Rd  
Houghton, MI 49931  
(906) 482-4310

The meeting was called to Order at 7:00 p.m. Those in attendance were Supervisor Bruce Petersen, Treasurer Carol Little, Trustees Peggy Anderson, Andrew Kemper, John Ollila, Bill Bingham and Clerk Jamie Solka

The Pledge of Allegiance was said.

Motion Made by Bill Bingham to amend the agenda, seconded by Andrew Kemper, all voted in favor, motion carried.

**Additions include:**

1. Ag Building Zoning Questions -- New Business
2. US 41 Quarter Group -- Committee Meetings
3. Elections -- Committee Meeting/Clerk Report
4. MTA/UP Summit Meeting
5. Hurontown & Green Acres Road -- New Business
6. Attendance at Board Meeting for employees -- Unfinished Business
7. Additions to Bills -- Clerk's Report

Motion made by John Ollila, second by Peggy Anderson to approve meeting minutes with corrections from Regular Meeting minutes from June 9, 2014 -- All voting yes. Motion carried.

Carol Little made motion to have Finance Committee look at the bills prior to monthly meeting, second by Jamie Solka. John Ollila made a suggestion that the Finance Committee be paid for looking over all bills. All voting in favor, Motion carried. The Bills were approved as presented at the meeting with addition, motion made by Bill Bingham second by Andrew Kemper, All voting in favor. Motion carried.

Clerk's Report -- All have copies. Bill Bingham made motion to pay election workers \$40.00 for election training, second by John Ollila. All voting in favor. Motion carried.

Treasurer's report -- All have copies. Carol Little stated that the taxes have been sent out and taxes are coming in.

Zoning Administrator's report -- None

HTFD -- Reported by Marty Raffaeili -- 1 Fire call, 0 Jaws calls. Jim Yoder with Rural Development stopped to take picture of HTFD

Assessor's report -- All have copies.

**Public Comments:**

- 1) Burton Heikinen stated he received 41 signatures that are in favor for a community mail box due to by plowing the damages^ that keeps happening in Dodgeville. Supervisor Bruce Petersen will contact the local post master to see what the process is.
- 2) Portage Plaza Water Line Repair -- Francisco Deycaza gave the board an estimated cost to fix the water leak asking the board to pay for half of the repair. Supervisor Bruce Petersen stated he will have to get more facts and meet with the Water and Sewer Committee for their recommendation to the board.
- 3) Mark Kempainen stated that we should be holding the zoning administrator accountable for not having a zoning report

**Correspondence:**

Supervisor Bruce Petersen handed out all correspondence.

that

Bill Bingham made motion ^ for no allowance be made on Rose Maki's water bill, second by Andrew Kemper, all voting in favor, motion carried.

**Unfinished Business:**

- A) Green Acres Sewer Project – Chris Holmes from UPEA gave an update on the Green Acres Sewer Project
- B) Hurontown Fire Hall Roof Truss Repair – Bid Process
- C) Country Emergency directors winter Costs Submittal
- D) New ford F250 Picked up – Board members did not want the Extended Warranty
- E) Zoning Paper Applications – 2011/2012 & 2013 copies are now here in the office
- F) County Reply – 47769 Huron Street – Township must enforce our ordinance #134 – Supervisor Bruce Petersen to contact Constable to enforce ordinance
- G) Employee attendance for monthly board meetings – Motion made by Andrew Kemper Starting the 2015 calendar year, the head of Maintenance and Zoning Administrator attend all monthly board  
A will be  
Meetings. ^written or verbal report ^given to Supervisor Bruce Petersen from Sexton, Assessor, Otter Lake Fire Department second by Bill Bingham. All voting in favor, motion carried.
- H) Andrew Kemper made motion for No Over – Time unless it's emergency or approved by Supervisor Bruce Petersen. Second by John Ollila, all voting in favor, motion carried.

**New Business:**

- A) Portage Plaza Water Line Repair – Fancisco Deycaza – See Public Comments
- B) Election Committee – Training Costs/see clerks report
- C) Dean Latendresse – Nomination for Planning Commission – Motion made by Bruce Petersen to have Dean Latendresse on the PC, roll call vote Bruce Petersen, Peggy Anderson, Carol Little, Bill Bingham, John Ollila and Jamie Solka voting yes, Andrew Kemper voting no. Motion passed.
- D) Consumer Confidence Report Printed and Posted on Web Page
- E) Tapiola Restrooms Barriers Erected
- F) Sewer and Water Hookups located for new dental office
- G) AG Building Zoning Question – Zoning Administrator John Marshall stated Agricultural structures do not need building permit
- H) Hurontown – Hose running across road. Supervisor Bruce Petersen to contact Maintenance guys to check this out
- I) Green Acres Rd Issues – Erosion across from the Town Hall issue needs to be addressed.

**Committee Meeting:**

- A) Board of Appeals – 7/22/14
- B) Sewer and Water Committee Meetings – 7/7/14 and 7/8/14
- C) Pat Coleman and Planning Commission Meeting – 7/2/14
- D) WUPPDR – 6/16/14
- E) Special Board Meeting to consider DNR Passport Grant – 3/31/14

**Other Business:**

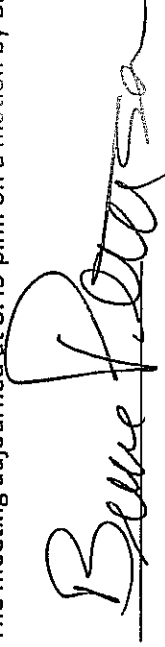
- A) Planning Commission Meeting dates established for 2014 – Schedule handed out
- B) MTA/UP Summit meeting – August 27 – 28 in Marquette MI

**Public Comments:**

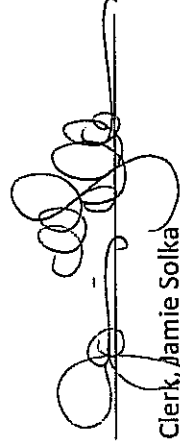
None

Attendance: Mark Kemppainen

The meeting adjourned at 8:45 p.m. on a motion by Bruce Petersen second by Carol Little



Supervisor, Bruce Petersen



Clerk, Jamie Solka