

**Charter Township of Portage**  
**Minutes From the**  
**December 29, 2023 Board of Trustees Work Session**  
**Of the 2023 Budget**

47420 Green Acres Road  
Houghton, MI 49931  
(906) 482-4310

The Charter Township of Portage held a Budget Meeting on Friday, December 29, 2023

**Call to Order:** The meeting was called to order by Bruce Petersen at 1:00 P.M.

In attendance were Supervisor Bruce Petersen, Clerk Amy Skewes, Treasurer Betsy Smith and Trustees Peggy Anderson, Bill Bingham and John Ollila. Bill Fink arrived late

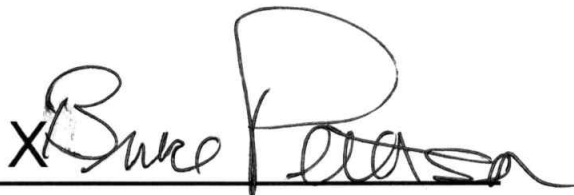
Board reviewed 2023 Proposed budget through December of 2023 using the 12/31/2023 version of the "Profit and Loss Budget vs Actual" spreadsheet. Reviewed the items that had exceeded the budgeted yearly amount. Discussed the reason/reasons for the line items exceeding the budgeted amounts.

- A due to due from will be created for Woodland water in the amount of \$20,000  
A due to due from will be created for Dakota Sewer in the amount of \$20,000
- A motion was made by Bingham, seconded by Anderson to accept the final adjustments with the due to due from amounts for Dakota Sewer and Woodland Water to match the attached Profit & Loss Budget vs. Actual, proposed budget column on the right. The motion was carried by a roll call vote. Aye: Anderson, Bingham, Fink, Ollila, Petersen, Skewes, Smith. Nay: None

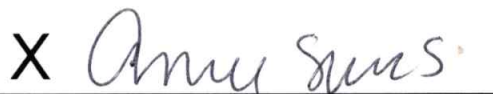
**Public Attendance:**

None

**Adjourn:** A motion was made by Bingham to adjourn at 1:33, seconded by Anderson. All in favor.

X 

Bruce Petersen  
Supervisor

X 

Amy Skewes  
Clerk