

**Portage Township Planning Commission**  
**Minutes, Public Hearing and Regular Meeting, December 19, 2024**

Present: Cronin, Soldan, Boerman Wright Wendel, Stein, Voght

Absent:

Public Present: Ollila

**Public Hearing**

1. **Public Hearing called to order by Soldan at 5:01pm.**
2. **CREO will be moved to next meeting.**
3. **Revisions to Zoning Ordinance, striking**
  - a. **Ollila spoke in support.**
4. **Motion to close public hearing by Boerman, seconded by Stein.**
5. **Public hearing closed at 5:05pm**

**Regular Meeting**

1. **Meeting called to order by Soldan at 5:05pm**
2. **Additions/changes to agenda**
3. **Review of October 3 Minutes**
  - o **Motion to approve minutes by Voght, seconded by Boerman. Carried.**
4. **New members Heather Wright Wendel and Amber Voght were introduced and planning commission members introduced themselves.**
5. **Set first meeting of 2025. February 6, 2025 at 5pm, alternate date February 13.**
6. **Soldan gave an overview of CREO. Will hold public hearing at February meeting.**
  - o **PC previously agreed to use MTA example language.**
  - o **Discussion held on CREO and renewable energy siting.**
7. **Motion made to revise zoning ordinance, removing 3 F(2) from Section 12.2 by Stein, seconded by Wright Wendel. Motion carried.**
8. **Should Zoning Administrator be a member of the Planning Commission email list?**
  - o **Discussion held, all agree it would be beneficial.**
9. **What merits determine the need for a stormwater management plan?**
  - o **Zoning Ordinance currently requires a site plan for all new businesses. Ollila suggests a stormwater management plan be required under those circumstances.**
10. **Master Plan Rewrite**
  - o **Last updated in 2019.**
  - o **Needed Changes/Rewrites**
    - **Need to add 2020 Census data.**
    - **Maps need work**
    - **ZO amended to officially permit chickens**
  - o **Will distribute copies of existing master plan for review.**
11. **Zoning Ordinance Technical Review Proposal.**
  - o **Community Image Builders, Fenton, MI proposal:**
  - o **Tech review and report \$3,540**
  - o **Two virtual meetings at \$600/each, \$1200 total.**

- **Motion to empower Soldan to retain CIB for the project by Boerman, seconded by Voght. Motion carried.**

**12. Motion to adjourn by Stein, seconded by Boerman. Motion carried.**

**Respectfully Submitted**  
**Will Cronin, Secretary**