

Portage Township Planning Commission

Minutes, Public Hearing and Regular Meeting, February 6, 2025

Present: Cronin, Soldan, Wright Wendel, Stein, Voght

Public Present: Ollila

Public Hearing

1. Public Hearing called to order by Soldan at 5:03pm.
2. CREO comments
  - a. Ollila spoke in support, believes Township should take proactive action to be ready if/when such a development were on the table.
3. Motion to close public hearing by Wright Wendel, seconded by S
4. Public hearing closed at 5:04pm

Regular Meeting

1. Meeting called to order by Soldan at 5:05pm
2. Additions/changes to agenda
  - o Will set next meetings at end before public comment.
3. Review of October 3 Minutes
  - o Motion to approve minutes by Stein, seconded by Voght. Carried.
4. CREO amendment to the zoning ordinance
  - o Motion to approve CREO as presented and send to Township Board by Stein, seconded by Voght. Carried.
5. Zoning Administrator Ollia Presentation:
  - o Twp attorney and Ollia have been working on Municipal Civil Infraction Ordinance. Twp. Supervisor has authorized attorney to revise for junk, noise, dilapidated buildings, and the zoning ordinances to reference MCIO.
  - o Worked with Ted to inspect current Master Plan for areas for revision as well as clarity.
    - Compiling data e.g. 19 new SFH, 4 duplex, 31 pole barns, additions to homes, and garages in Portage Twp in 2024. High speed internet.
    - Cronin working on updating demographic data.
    - It's Ollila's opinion that we don't need any changes to zoning map.
6. Master Plan
  - o We have a google doc for revisions.
  - o Discussion of process
  - o Will set up a committee structure to handle the revisions before the next meeting.
  - o First committee meeting will take place at 5pm, 2/12, via Zoom. Soldan will send invite.
7. Zoning Ordinance review from Community Image Builders
  - o Draft shared, discussion held.
8. Set next meetings
  - o 5pm, April 10, alt date April 17
9. Public Comment
  - o None.
10. Motion to adjourn by Stein, seconded by Wright Wendel. Motion carried.

Respectfully Submitted  
Will Cronin, Secretary